

**MADELEY PARISH COUNCIL**  
**MINUTES OF PARISH COUNCIL MEETING held virtually via zoom on**  
**Thursday 4<sup>th</sup> June 2020 at 7:00pm**

**Present:**

**Councillors:** D. Whitmore, **DW** (Chairman), D. Barnish **DB** (via phone in), A. Davenport **AD**, C. Hopkin, **CH**, N. Orme. **NO** A. Rowley, **AR**, Ms D Riley, **DR**, Mrs. B. Ruscoe, **BR**, J. Stephenson, **JSt**, G. White, **GW**, S. White, **SW**, Mrs. J Whitmore, **JW**.

Clerk- Mrs. J. Simpson.

RFO-Mrs C Withington (part)

**097.06/20. Co-option of Parish Councillor.**

One Parishioner was interviewed for the role at this stage of the meeting. It was agreed to give the second applicant the opportunity to join the meeting later due to potential technical difficulties that may have prevented him attending at the start. The first candidate left the meeting.

**099.06/20 To receive apologies for absence.**

There were no apologies for absence

**100.06/20 Pecuniary Interests of councillors.**

No interests were declared.

**101.06/20. Public Participation.**

There were no members of the public present. However, Cllr G White read out a request that had been sent to him re speeding issues in the village. It was agreed that the Clerk try to obtain quotations for 3 Speed Indicator Devices in the village and identify suitable locations with Highways in the Bar Hill, Madeley Heath and New Road areas. It was requested that the SID by the school look to be relocated. **Next agenda.**

**102.06/20. Minutes of the last regular meeting.**

It was **resolved** to approve the minutes of the last regular meeting held virtually on Thursday 7<sup>th</sup> May 2020 and sign at a later date.

**103.06/20. Matters arising.**

- a. Costs for additional grass cutting. The additional costs had been circulated. It was **RESOLVED** to approve the extra £50 for Newcastle Road stretch and extra £200 for Keele Road/Crewe Road per visit.

**104.06/20. Covid-19 Taskforce Update.**

JSt updated the Parish Council. It was noted that the forward direction was more likely to take a wider supportive role where people may need to access Benefits advice. It was suggested that the CSW could have a role in this.

**105.06/20 Borough and County Councillor Updates.**

a. Borough.

- GW and SW were currently working with the police re a disqualified driver in the area.
- They supported a pedestrian who had fallen in the long grass.
- Further work was needed at Madeley pool with re-planting and re-seeding. It was anticipated that the angling club would commence fishing on the pool in the near future.

- Help for businesses had been offered both via business rates and grant scheme.
- Assisted a Parishioner in a planning matter.
- Chased NBC about grass cutting.
- SW had cleaned graffiti off the directional signs in Madeley Heath
- Further work with the developer of the proposed Rowley Street development around the issue of drainage.

b. County.

- Starting to hold scrutiny meetings by zoom and teams but no meeting of full council yet.
- A second regional testing centre had opened in Beaconside, Stafford to compliment the one at Britannia Stadium.
- There had been a great deal of engagement with NBC around Covid-19 services.
- Phone calls to the vulnerability support centre were currently below the weekly average.
- Domestic Abuse issues also remain below anticipated numbers. Pharmacies and supermarkets were now signed up to work with victims as a safer place.
- Low risk offenders only had been released.
- It was noted that as the country moved from lockdown to recovery volunteer numbers would likely to reduce-though it was anticipated that rural areas would be affected less than urban areas.
- NHS track and trace had been launched-people with symptoms needed to self isolate and book a test. A group had been established in the County to tackle local outbreaks but at present there were no hotspot areas in Newcastle Borough.
- Following issues with an illegal gypsy site in Blackbrook, NBC had carried out risk assessments on land they owned.
- County recycling plants were now open with some restrictions.

DB mentioned that during the lockdown more parked cars could be seen at the back of houses in Wharf Terrace near to the playing fields.

*(The Clerk left the meeting at this point to make enquiries about one of the prospective co-opted councillor applicants)*

## **106.06/20. Financial Matters.**

- Annual subscription of Parish Online Mapping System-it was **RESOLVED** to approve payment of £96.00.
- NSALG-it was **RESOLVED** to approve the annual subscription at a cost of £66.
- It was further **RESOLVED** to approve the payments, orders, receipts and transfers as in appendix A.
- The budget update and bank reconciliation were noted.

## **107.06/20.Co-option of Parish Councillor.**

The second candidate joined the meeting at this stage and answered questions put to him by the Chairman and then left the meeting.

The Parish Council then **RESOLVED** to appoint Mr Peter Carnall as a Parish Councillor for Madeley.

## **108.06/20. Signed Declaration of Acceptance.**

It was **RESOLVED** that the acceptance form could be signed outside of the meeting due to the meeting being held remotely.

#### **109.06/20 Planning Applications.**

- a. 20/00223/OUT-The Nook, Newcastle Road-new dwelling in rear garden (Amended plans received 26.05.20)

<http://publicaccess.newcastle-staffs.gov.uk/online-applications/PLAN/20/000223/OUT>

The application had amended plans. However, there was little or no difference between the two so the Parish Council maintained its objection on the grounds of access.

#### **107.06/20.Town and Country Planning Matters.**

The report that had been previously circulated by the Clerk was noted. An appeal had been lodged by the proposed developers of land adjacent to Gracelands. The deadline for comments was after the next Parish Council meeting. Clerk to circulate.

#### **108.06/20 Parish Appearance and Highways Issues.**

- a. Litter-increasing levels of litter had been noted in the Parish.
- b. Following the cessation of the Community Payback team there were various village appearance tasks that needed to be completed. After some discussion it was **RESOLVED** to approve delegated powers to the Clerk in conjunction with the Chairman with a budget of £5000 to tackle the following issues:
- Cutting back of the vegetation opposite the old post office through to Beck place as the pavement was impassable in some places.
  - Weeding around the bus stop in Bevan place and painting of the railings behind it.
  - Cutting back the vegetation from the weir to the one Stop and repainting of the railings.
  - Re-painting of the junction boxes in the Holborne and Greyhound Court.
  - Cutting back of the bushes impeding visibility at the junction of Newcastle Road and Keele road when turning right out of Madeley.
  - Cutting back of the vegetation/ivy impeding visibility when turning out of the narrow section of Moss Lane into Woore Road back to the metal fence.

It was further noted that Aspire had not recommenced their grass cutting and Birch Dale play area would need to be cut ready for re-opening in the near future. It was agreed that the Clerk could ask our grass cutting contractors to do this.

It was further noted that Elmside had been in touch with the Clerk that day to replant the planters and war memorial.

#### **109.06/20 CCTV.**

The Clerk had been chasing the contractor for a quotation for the concrete base.

#### **110.06/20 BT Phone Box, Woore Road.**

The Clerk had circulated the information from BT re the K6 phone box and the restrictions placed on it due to its listing with English Heritage. It was **RESOLVED** to place the order to repaint and reglaze at this stage to improve the exterior appearance as per quotation supplied in February 2010.

#### **111.06/20 Action Plan 2020-21**

A revised document had been circulated. Slight amendment on Community Capacity Building was requested. It was **RESOLVED** to approve the revised action plan with the amendment.

#### **112.06/20 GDPR.**

It was **RESOLVED** to approve revisions to the following documentation:

- Data Audit Schedule.
- Privacy Impact Assessment
- Data Breach Reporting Form
- Data Protection policy.

The Parish Council was reminded of their obligations under GDPR.

#### **113.06/20. Clerks Report.**

This had been previously circulated.

#### **114.06/20 Items for next agenda.**

Speed Indicator Devices.  
The Rock Garden.

#### **115.06/20. Race, Equality, Crime and Disorder Statement.**

The Council recognized that it had discussed matters of crime and disorder in relation to CCTV.

#### **116.06/20. Planned absences.**

No absences were noted.

#### **117.06/20 Date and venue of next meeting**

Thursday 2<sup>nd</sup> July 2020 to be held virtually on “zoom” to commence at 19:00.

The Chairman thanked the Councillors for their attendance and closed the meeting at 20:40hrs

## Approved Payment Schedule – June 2020

BACS/CHQ	TO WHOM PAID	DETAILS	Total inc VAT
Bacs 26	Parish online	Subs 20/21	96.00
Bacs 40	Meadows Primary School	Donation towards books	500.00
Bacs 42	C Withington	Salary June and Expenses	275.84
Bacs 43	J Simpson	Salary June and Expenses	940.45
Bacs 44	HMRC	Tax and NI June	84.90
Bacs 45	JD Quick	Bus Shelters inc cleaning June	175.00
Bacs 46	Amy Taylor	swing security June - to be paid at the end	70.04
Bacs 47	Lisa Pickerill	swing security June - to be paid at the end	70.04
Bacs 48	Country Grounds	May Grass cutting	560.40
Bacs 49	Country Grounds	Pool grass May	200.40
Bacs 50	Madeley Centre	3 monthly Loan to cover loss of funding - April, May	2439.54
Bacs 51	National Allotment society	Membership subs 2020/21	66.00
Bacs 53	Jan Simpson	Reimbursement of printer toner	35.62
Bacs 54	Jan Simpson	Reimbursement of payment for 12 wooden stakes for	56.88
Bacs 55	SCC	Data Protection Officer 2020-21	255.00
Bacs 56	Pavillion Windows	Notice Boards/seats/bins	745.00
Bacs 57	SLCC	Clerks manual	52.30
<b>Monthly Total</b>			<b>6623.41</b>