

MADELEY PARISH COUNCIL
MINUTES OF PARISH COUNCIL MEETING held virtually via zoom on
Thursday 5th November 2020 at 7:00pm

Present:

Councillors: D. Whitmore (Chairman), **DW** D. Barnish **DB**, P Carnell (PC), K. Clarke **(KC)**, C. Hopkin **(CH)**, A. Davenport **(AD)**, Ms D Riley, **DR**, A. Rowley, **AR**, Mrs. B Ruscoe **BR** J. Stephenson, **JSt**, G. White **GW**, (part) S. White, **SW**, (part) Mrs. J Whitmore, **JW**.

Clerk-Mrs J Simpson.

RFO- Mrs C Withington (part)

192.11/20 To receive Apologies for Absence (through the Clerk in accordance with standing orders)

County Councillor P. Northcott.

193.11/20 To receive Councillors' Declarations of Pecuniary Interest in items on the Agenda;

None

194.11/20 Public Participation. (Open Forum)

There were no members of the public present.

195.11/20 To consider approving and signing at a future date, the Minutes of the last Regular Meeting held virtually on Thursday 5th November 2020

RESOLVED that this be signed as a true and accurate record by the Chair.

196.11/20 To consider any matters arising from above

a. Halloween Competition review-positive feedback had been received; the trial had attracted family bubble participants from 11am-9pm on the day.

b. The approved gifts had not yet been distributed to the Covid volunteers. Due to the current lockdown situation this had been put on hold.

c. Speed indicator device-a location had been agreed in Madeley Heath with Highways opposite The Crewe Arms. A location could not be identified adjacent to Beck Road on Newcastle Road due to proximity of housing. **RESOLVED** to approve the purchase and installation of a further SID in Madeley Heath at a total cost of £2634

d. Wharf Terrace encroachment-agenda item taken at 202.11/20

197.11/20 To receive Reports from Borough and County Councillors.

Borough-taken at agenda item 202.11/20

County.

No report was available as Cllr P Northcott had sent apologies to the meeting.

198.11/20 To consider **Financial Matters** including:

a. Grant scheme. The current balance of £2600 was noted. There were no applications to consider

b. Training-it was **RESOLVED** to approve the cost of planning training for JSt and DR at a total cost of £60

d. Transfer of £85,000 reserves into an alternative bank. Several suggestions were made. It was **RESOLVED** to approve the opening of an account with Nat West bank and the transfer of £85,000 to that account. It was **further RESOLVED** to approve JSt, CH and DW as signatories to this account.

d. Budget priorities 2021-22. A meeting had been held where proposals had been put forward for consideration. A draft budget had been circulated which was based on some initial ideas at a working party. There were 2 options; firstly to raise the precept level to £108 per annum for band D properties to meet the draft budget or prioritise the project proposals over a three year period. It was agreed that anything noted in the budget for 2021-22 should be deliverable and not just a wish list. It was agreed that a further financial working party meeting was needed to finalise the draft 2021-22 budget and for the future a three year plan to be developed.

e. Approval of payments/orders receipts and transfers. Appendix A – Approved as per attached payment schedule with the addition of Handyman's hours as submitted that day.

f. To note the budget update and bank reconciliation statement. Appendix B – Approved and noted.

199.11/20 To consider the following planning applications received (and any that are received between date of agenda and meeting)

- a. 20/00901/FUL-14, Beresford Dale-installation of a vertical travel open platform lift.

<http://publicaccess.newcastle-staffs.gov.uk/online-applications/PLAN/20/00901/FUL>

There were no objections to this application

- b. 20/00910/ful-1 Furnace Lane-proposed first floor side extension and single storey rear extension.

<http://publicaccess.newcastle-staffs.gov.uk/online-applications/PLAN20/00910/FUL>

There were no objections to this application.

- c. 20/00908/ful-23 Woodland Hills, Madeley-demolition of existing ground floor patio, conversion of undercroft and lower ground floor and ground floor extensions.

<http://publicaccess.newcastle-staffs.gov.uk/online-applications/PLAN20/00908/FUL>

This application had only been received the previous day. It was agreed to send the Clerk comments prior to the closing date of 25th November so a response could be submitted.

200.11/20 To receive details of Planning Results; (Previously circulated).

The report was noted and the dismissal of the appeal re Graceland's application in Onneley was also noted.

201.11/20 Proposed development of Madeley Manor.

Correspondence from Knights had been noted. The Parish Council had no objections to the Manor development but did not view the accompanying accommodation as appropriate for the area. It was agreed that JSt and CH would formulate a response. The Parish Council would respond fully as a stakeholder at the appropriate time.

GW and SW joined the meeting at 19:55hrs

202.11/20 Borough Report.

Full Council had met the previous week and would again be the last until after the current lockdown. Officers were in a meeting to consider grants that would be available. It was likely that businesses with a turnover in excess of £51k would be eligible this time.

Wharf Terrace encroachment-this had been investigated and it was noted that 4.5metres to the rear boundary wall actually belonged to residents.

203.11/20 Betley, Balterley and Wrinehill Draft Neighbourhood Plan.

This had been previously circulated and the Parish Council had no comments.

204.11/20 HS2

The Parish Council had no items for the annual virtual meeting with HS2 to be held on 26th November. GW to attend for the Parish Council.

JSt and CH attending the presentation re local business and community funding opportunities.

205.11/20 Street Warden/PCSO project.

Proposals had been circulated by GW for comments. It was agreed to add litter picking to the list of duties.

It was **RESOLVED** to advertise and appoint a person to carry out the duties as outlined in the report on a self employed basis.

206.11/20 Web Site.

a. The new web site was noted at <http://madeleyparishcouncil.org/>

b. Domain emails for Parish Councillors-it was **RESOLVED** to approve the cost of domain e-mails for all Parish Councillors at a monthly cost of £10.40 for 13 users.

207.11/20 Allotments.

A request had been received from an allotment holder for the provision of non recyclable waste bins on the site at a cost of £9.35 per collection for 240lt bin. The Parish Council declined this request preferring that allotment holders took away their own non recyclable waste.

208.11/20 Memorial Garden.

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a. It was **RESOLVED** to approve the cost of £450 to crown raise the willow tree; weed kill the area and cover with woodchip.

b. It was **further RESOLVED** to approve the conditions required by the trustees of Madeley Rural Community Charity as circulated in the Clerks report.

209.11/20 Parish Appearances.

a. The Clerk had tried to obtain 3 quotations for the work. However, only two quotations had been secured. It was **RESOLVED** to approve the total cost of £3700 for the work on The Rock Garden and land at the junction of Izaak Walton Way and John Offley Road by Des Hague Electrical and Building Services.

210.11/20 Madeley Pool.

- a. The task group had met and recommended a review of the current agreement NBC re the management of Madeley Pool. It was **RESOLVED** to approve a review.
- b. Two volunteers had met on 1st November and weeded around the pool. It was agreed it was more sensible to join up groups in the village e.g. Madeley Tidy Group who were always looking for volunteers. The area by the Mill needed to be strimmed. It was **RESOLVED** that the Chairman approach a local contractor to carry out this work as a matter of urgency.

211.11/20 Events

- a. Remembrance Day. The delegated action taken by the Clerk and the Chairman to purchase 150 lamp post poppies at a total cost of £150 was noted. The Clerk had circulated proposals for Armistice Day and it was agreed that little more could be done within the current regulations.
- b. Christmas Tree-it was **RESOLVED** to approve the purchase of a Christmas tree up to a maximum of £400.

212.11/20 CCTV

Contractor had confirmed that one of the forms had been completed and submitted with a further one to complete for the concrete base.

213.11/20 Clerks Report.

- a. Due to supply issues the Clerk had been unable to source a lap top within the original agreed budget. It was **RESOLVED** to approve a maximum budget increase for purchase to £600.
- b. Swing supervisor post-Birch Dale Play area. The resignation of the current post holder was noted. A replacement self employed post holder needed to be in place by 1st December. It was resolved to fill the vacancy. Clerk to advertise on Facebook. Staffing panel to carry out interviews week commencing 23rd November.

214.11/20 Items for the next agenda.

- a. Potential use of BT Phone box, Woore Road.

215.11/20 To consider the Race, Equality and Crime & Disorder Statement for the Meeting – no matters to discuss.

216.11/20 To note Councillors' planned absence. – To be sent to the Clerk in advance.

217.11/20 To note the day of the date of the next regular meeting as **Thursday 3rd December to be held online on zoom.**

The Chairman thanked the Councillors for their attendance and closed the meeting at 20:45

Approved Payments Schedule – November 2020

BACS/CHQ NO.	TO WHOM PAID	DETAILS	Total inc VAT
Bacs 132	C Withington	Salary Nov and Expenses	282.95
Bacs 133	J Simpson	Salary Nov and Expenses	1004.03
bacs 133a	J Simpson	Zoom Oct	14.39
bacs 133b	J Simpson	Poppies for lamp posts	150.00
bacs 133c	J Simpson	Padlock and laminator pouches	29.99
Bacs 134	HMRC	Tax and NI Nov	98.84
Bacs 135	JD Quick	Bus Shelters inc cleaning Nov	175.00
Bacs 136	Amy Taylor	swing security Nov- to be paid at the end	70.04
Bacs 137	Lisa Pickerill	swing security Nov- to be paid at the end	70.04
Bacs 138	Country Grounds	Oct Grass cutting inv no 2512	608.40
Bacs 139	Country Grounds	Pool grass Oct inv no 2513	200.40
Bacs 140	Country Grounds	Madeley Heath inv	240.00
Bacs 141	Aardwolf	Candian Geese egg pricking	250.00
Bacs 142	Steve Hough	Red phone box repair	1190.00
Bacs 143	Eon	4 posts for SIDS	2466.29
Bacs 144	Nigel Aldritt	Handyman 9 x £16	163.58
Bacs 145	ElanCity	SIDS x 4	8477.83
Bacs 146	CH4 Gas and plumbing	Leak on Allotments	160.00
Bacs 147	Design and Reprographics	Leaflets Halloween PAID	47.00
Bacs 148	Dave Whitmore	Prize money Halloween	0.00
Bacs 149	Jill Whitmore	Reimbursement Party bags etc	0.00
Bacs 150	Steve Hough	Installation of SIDS x 4	360.00
Bacs 151	Rachael Standley	8 Hours October plus mobile phone £10	90.00
Bacs 152	Madeley Centre	Allotment rent Sept 19 to August 20	100.00
Bacs 153	Information Commissioner	Data protection renewal	40.00
Bacs 154	Nigel Aldritt	5 hours Nov report and strimming	80.00
Bacs 155	Des Hague	Strimming Church to Station Road	220.00
		Monthly Total	16588.78