

MADELEY PARISH COUNCIL
MINUTES OF PARISH COUNCIL MEETING held virtually via zoom on
Thursday 4th February 2021 at 7:00pm

Present:

Councillors: D. Whitmore (Chairman), **DW**, D. Barnish, **DB**, P. Carnall, **PC**, K. Clarke **KC**, A. Davenport **AD**, A. Rowley, **AR**, Mrs. B Ruscoe **BR** J. Stephenson, **JSt** S. White, **SW**, Mrs. J Whitmore, **JW**.

County Councillor: P Northcott, **(PN)** part.

Clerk-Mrs J Simpson.

RFO- Mrs C Withington (part)

024.02/21 To receive Apologies for Absence (through the Clerk in accordance with standing orders)

Parish Councillor C. Hopkin **CH**, G. White. **GW**

The resignation of Parish Councillor Ms D Riley was also noted. The Chairman wished to thank her for her hard work and contribution to the Parish Council.

025.02/21 To receive Councillors' Declarations of Pecuniary Interest in items on the Agenda;

None declared at this stage of the meeting.

026.02/21 Public Participation. (Open Forum)

There was one member of the public present who did not wish to comment at that stage in the meeting.

027.02/21 To consider approving and signing at a future date, the Minutes of the last Regular Meeting held virtually on Thursday 7th January 2021.

RESOLVED that this be signed as a true and accurate record by the Chair.

028.02/21 To consider any matters arising from above

There were no matters arising.

029.02/21 To receive Reports from Borough and County Councillors.

a. Borough.

- There had been no main Council meeting since the last Parish Council Meeting.
- The budget for 21/22 was anticipated to show an increase of 2.5%.
- £50k funding had been received for emergency testing equipment.
- Issues with trees at Madeley Pool and College Gardens had been addressed.
- There had been an agreed 1.2m reduction in the roof line to The Nook development.
- Still waiting progress on no 2 Newcastle Road.
- There had been ongoing talks with Network Rail re proposed Rowley House development.
- Talking with local residents re the proposed Madeley Manor development.

b. County.

- Full Council to meet on 11th February and anticipated to set the Council tax rise of 4.99%; 3% of which would be earmarked for Adult and Children Services.

- There would also be a vote taken to identify funding to support minor works within the community similar to the old lengthsman's scheme.
- Further potholes had been reported as expected following the ice and rain. 287 repairs and 201 new reports.
- Had been dealing with flooding issues at Station Road and Bower Lane.
- Libraries remain open albeit on a limited basis.
- A calculator showing what benefits are available in covid times to be circulated - covers redundancy and business support.
- Newcastle was no longer a hotspot for Covid cases; aiming to vaccinate all adults by September 2021
- Integrated Core Partnerships was working well where a local offer would be made with the aim of keeping people out of hospital e.g. asthma treatment where a certain practice would provide a specialism.
- All meetings still virtual.
- It was noted that the repair to the road in Bower End Lane had aggravated flooding by tarmac poured into the adjacent drainage ditch.

030.02/21 To consider **Financial Matters** including:

- a. Grant scheme. The current balance of £2600 was noted. There were no applications to consider.
- b. Delegated action taken by the Clerk to purchase a large bag of grit at a cost of £131.10 and PPE for the new lengths man at a cost of £67.20 was noted.
- c. "Scribe"-local government accounting package. The information had been previously circulated. It was **RESOLVED** to approve the purchase of the package at a set up cost of £297 and monthly subscriptions of £39 – this would be payable in one lump sum.
- d. Approval of payments/orders receipts and transfers. Appendix B – Approved as per attached payment schedule.
- e. To note the budget update and bank reconciliation statement. Appendix C – Approved and noted.

The Bacs approval sheets and minutes would need a "wet" signature for audit purposes. Clerk to send via post to relevant signatories for completion.

031.02/21 To consider the following planning applications received (and any that are received between date of agenda and meeting)

- a. 21/00012/FUL Hazeley Paddocks, Keele Rd-Removal of conditions 4, 6, 9, 12, and 13 of planning application 17/00434/FUL
<http://publicaccess.newcastle-staffs.gov.uk/online-applications/PLAN/21/00012/FUL>

There were no objections to this application.

- b. 20/01118/FUL-18 Heighley Castle Way-single storey rear extension alongside alterations to the front dormer window with new replacement windows including ground floor.
<http://publicaccess.newcastle-staffs.gov.uk/online-applications/PLAN/20/01118/FUL>

The Parish Council supported the view of the landscape officer that further information, i.e. tree survey, proposed layout for retained trees and an arboricultural Impact Assessment would need to be submitted prior to making any comments.

- c. 21/00064/FUL and 21/00065/LBC-Church School, Woore Road, Madeley-installation of Biomass boiler and associated fuel store adjacent to existing boiler room to the rear of Church School.

<http://publicaccess.newcastle-staffs.gov.uk/online-applications/PLAN/21/00065/FUL>

There were no objections to this application.

- d. 21/00021/FUL and 21/00022/LBC Madeley Manor Nursing Home, Heighley Castle Way-part demolition and restoration of Listed Building and change of use from nursing home to 10 residential apartments and 1 Mews house, construction of 52 new apartments.

<http://publicaccess.newcastle-staffs.gov.uk/online-applications/PLAN/21/00021/FUL>

The Parish Council objected to this application as an inappropriate development in the greenbelt area. It was out of character. It was agreed that JSt and CH would send further comments to the Clerk for submission.

- e. 21/00072/FUL-13 Apple Croft, Madeley-proposed alterations and extensions to form utility room, additional bedroom and shower room at first floor and new entrance to front with canopy.

<http://publicaccess.newcastle-staffs.gov.uk/online-applications/PLAN/21/00072/FUL>

There were no objections to this application.

032.02/21 Neighbourhood Development Plan.

- a. The committee of the Parish Council had met the previous week and agreed to send a final draft to all Parish Councillors 2 weeks prior to the next regular meeting on 4th March with a view to recommending the draft plan proceeds to Regulation 16.
- b. It was **RESOLVED** to approve the appointment of Parish Councillor P.Carnall to the Neighbourhood Development Plan Committee.

033.02/21 To receive details of Planning Results; (Previously circulated).

This was noted.

034.02/21 HS2

A virtual meeting was to be held with HS2 and the other 3 Parish Councils. GW to attend. It was further agreed that JSt and CH attend with KC in a reserve capacity. A leaflet from HS2 had been delivered to households in the community.

035.02/21 Memorial Garden.

Clerk was placing order for the Pergola as previously agreed.

036.02/21 CCTV Update

There was currently a dispute between the contractor and SCC as to whether the correct documentation had been submitted.

037.02/21 Parish Appearances.

- a. A bus shelters-contractor replacing tile on Onneley roof and material was on order for the remaining repairs. Highways had agreed the like for like plans for the bus shelter outside of The Meadows School. Clerk had placed the order.
- b. A525 Keele Road/Newcastle Road-Safer routes to school. Keele PC had offered any support the Parish Council would need to progress this-the pavement was overgrown due to vegetation growth in the detritus build up. It was agreed that the Clerk contact highways to see when the work could be done and whether it was safe enough to ask the lengths man to carry out any work.
- c. Coping stones on the passenger bridge over the railway line were off. Clerk to report to Railtrack.
- d. Smell from the landfill site at Silverdale could now be experienced in part of Madeley. SW to get an update from NBC.

038.02/21 Grit Bin provision.

Some were unusable and others had rubbish inside. It was agreed an audit was needed. Clerk to check with Highways whether they could be locked in the summer months and when they were going to be refilled. SW agreed to chase the refilling aspect.

039.02/21 Heath Wood.

It was **RESOLVED** to approve the draft specification for a consultant to formulate a woodland report as circulated in the Clerks report. Three potential consultants had been identified within a 40 mile radius. Clerk to ask for costs to bring to the next meeting. The delegated action taken by the Clerk to approve The Tree Brothers to fell two dead trees and remove heavy branches lying on the footpath was noted.

040.02/21 Madeley Pool.

- a. Staffordshire Wildlife Trust recommendations. The pool group had met to discuss the recommendations and the chairman had circulated a draft year one action plan. This to include wild flower planting on the north side. Tree planting opposite the Cheese Mill. SW to check when replanting of the poplars were likely to occur. DW to approach Aspire to see if they could help with the wild flower planting. It was **RESOLVED** to approve this action plan.
- b. It was **RESOLVED** to approve the commencement of egg pricking to control the numbers of Canadian Geese.
- c. Pool agreement-NBC was checking to see whether a lease was possible on fishing pools or whether it had to be a management agreement.

041.02/21 Events

- a. Summer fayre situation to be monitored.
- b. Christmas 2021-situation to be monitored later in the year.

042.02/21` Clerks Report.

Correspondence from The Green party had been previously circulated. Various suggestions were made as to how flood measures could potentially put into place e.g. 2 inlets to the pool from the River Lea rather than one. It was agreed that SW would approach the Environment Agency to see what measures the Parish Council could take to support flood prevention measures. DW asked that a letter of thanks be sent to the local parishioner who painted the rocks to cheer people up though the current crisis.

043.02/21 Items for the next agenda.

Appointment of trustee to Madeley Centre following the resignation of Ms Riley.
Two people to act as administrators for the facebook Social media Parish Council pages.

044.02/21 To consider the Race, Equality and Crime & Disorder Statement for the Meeting – no matters to discuss .The e-mail update from PCSO Colin Hodgkinson had been circulated and noted.

045.02/21 To note Councillors' planned absence. – To be sent to the Clerk in advance.

046.02/21 Meetings for 2021 were RESOLVED as follows:

Thursday 4th March; Thursday 1st April; Thursday 6th May (Annual meeting of the Parish Council); Thursday 3rd June; Thursday 1st July; Thursday 5th August; Thursday 2nd September; Thursday 2nd October; Thursday 4th November; Thursday 2nd December. All to commence at 7:00pm via zoom until further notice.

047.02/21 To note the day of the date of the next regular meeting as **Thursday 4th March 2021 to commence at 7:00pm. And to be held online on zoom.**

The Chairman thanked the Councillors for their attendance and closed the meeting at 20:40

Appendix A Approved Payment Schedule – January 2021

BACS/CHQ	TO WHOM PAID	DETAILS	Total inc VAT
Bacs 199	Madeley First Responders	Donation for Xmas event- letter?	150.00
Bacs 200	C Withington	Salary Feb and Expenses	282.95
Bacs 201	J Simpson	Salary Feb and Expenses	974.33
Bacs 202	HMRC	Tax and NI Feb	98.84
Bacs 203	JD Quick	Bus Shelters inc cleaning Feb	175.00
Bacs 204	The Tree Brothers	Xmas Tree and lights up down	480.00
Bacs 205	The Tree Brothers	Madeley Memorial Garden tree work	540.00
Bacs 206	David Moreton	Handyman work 5hrs	100.00
Bacs 207	Nigel Aldritt	Handyman inspection reports x 4 - Dec and Jan	32.00
Bacs 208	Country Grounds	Grass Cutting verges Jan	608.40
Bacs 209	J Simpson	reimbursement of PPE - need vat invoice	67.20
Bacs 210	J Simpson	Reimbursement of Grit - need vat invoice	131.10
Bacs 211	HMRC	Chairs Allowance tax deduction	150.00
Bacs 212	Kim Gleghorn	Feb Swing security	70.04
Bacs 213	Amy Taylor	Feb Swing security	70.04
		Monthly Total	3929.90

Signature

Date 12