

MADELEY PARISH COUNCIL
MINUTES OF PARISH COUNCIL MEETING held on Thursday 2nd September 2021 at
The Madeley Centre, New Road commencing at 7:00pm.

Present:

Councillors: D. Whitmore (Chairman), **DW**, P. Carnall **PC**, K. Clarke, **KC**, A. Davenport **AD**, A. Rowley, **AR**, Mrs. B Ruscoe **BR** J. Stephenson, **JSt**, Ms K. Walley, **KW**, G. White (**GW**), S. White (**SW**-part) Mrs. J Whitmore, **JW**.

County Councillor: P. Northcott **PN** (part)

Clerk-Mrs J Simpson.

RFO-Mrs C Withington. (part)

171.09/21 To receive Apologies for Absence (through the Clerk in accordance with standing orders)

Parish Councillors, D. Barnish (**DB**), C. Hopkin (**CH**)

172.09/21 To receive Councillors' Declarations of Pecuniary Interest in items on the Agenda;

JSt declared a pecuniary interest in agenda items 184.09/21

173.09/21 Public Participation. (Open Forum)

There were no members of the public present.

174.09/21 To consider approving and signing the Minutes of the last Regular Meeting held virtually on Thursday 5th August 2021

RESOLVED; they be signed as a true and accurate record by the Chairman.

175.09/21 To consider any matters arising from above

There were no matters arising.

176.09/21 To receive Reports from Borough and County Councillors.

a. **Borough**

- NBC Contractors were looking at the suitability of land at Bower End as a BMX location.
- Quotations had been received to fund the measuring gauge for the weir. Funding still to be identified.
- Several litter bins had been located and were placed in Bevan Place, Poolside, The Holborne and outside the Co-op.
- Vegetation had been removed from around Madeley Pool by the lengthsman and negotiations under way to be removed by NBC
- Pavements likely to be completed in the next 4-5 weeks.
- A task group had been set up to look at the Town Deal funding.

177.09/21 Madeley Parish Neighbourhood Development Plan.

The draft plan had now moved to regulation 16 stage. It had been formalized by The Planning Dept who was content it met with legislative requirements. There now followed a period of consultation with the local community from 30th August to 11th October. The plan-along with any comments-would then go forward to an independent inspector. Finally the plan would then be put to a referendum-date to be set by NBC.

- b. Report from County Councillor.
- The Health Scrutiny panel had an extra meeting to discuss Walleys Quarry. And it was agreed that MIND would offer additional mental health support to residents experiencing issues.
 - There had been a 1.4% increase in Universal Credit Claims-it was noted that the impact of furlough had not yet been shown in the figures.
 - The police were emphasizing issues with the thefts of cataloni converters. There were also issues with dog thefts and quad bikes in rural areas.
 - Highways-443 enquiries and 555 potholes patched up.
 - Boulders had been removed from the grass verge in Moss Lane-will be replaced with white low level posts funded with DHP.
 - Further site visit had taken place in Station Road re flooding issues. £50k needed to install pipe works in field and ditches. Work should commence 13 September.
 - HS2-Junction 15 work is the priority.
 - ReStart scheme comprising SCC and DWP to up skill people out of work for 18 months plus.
 - Bar Hill-highways officer had been out to see if anything could be done about the speeding.
 - No progress on Bar Hill and New Road flooding issues.

178.09/21 To consider **Financial Matters** including:

- a. Grant scheme. The current balance of £2375 was noted and included a delayed payment from The Scouts from 20/21. There were no applications for funding.
- b. Completion of the External Audit of the Accountability and Governance Annual Return for year ending March 2021 was noted along with the following minor improvements for 21/22
*Box 9, in section 1 has not been completed by the Council (Trust funds).
The internal control objective (K) incorrectly ticked 'yes' by the internal auditor when the Council was not exempt in 2019/20 – to be ticked not covered in future*
- c. It was **RESOLVED** to approve the payment of £1240 to The Madeley Centre for the purchase of a sign and banner as previously agreed in March and October 2020 meetings.
- d. Madeley Centre Landscaping Grant-deferred to next meeting.
- e. Projects for 2022/23 budget. It was agreed that a zoom working group be established comprising JSt, KW, GW SW,DW with the Clerk and RFO to take this forward.
- f. Unity Trust Savings Account. It was **RESOLVED** to approve David Whitmore, Jamie Stephenson, Chris Hopkin as signatories to the account and Clare Withington (admin) and Janet Simpson (admin)
- g. Approval of payments/orders receipts and transfers. Appendix A – Approved as per attached payment schedule. The receipts, transfers, budget update and bank reconciliation statement were noted.

179.09/21 Birch Dale Play Area.

There was a discussion re the budget allocation and whether it was sited in the correct place. It was **RESOLVED** to approve the maximum budget of £30,000 for the refurbishment. KW and the Clerk to approach contractors with basic requirements and dimensions of play area to ask what they were able to produce for the budget. JSt to enquire whether any space could be made at the MC to accommodate play equipment. Enquiries were made as to whether Doctors Fields could be used as a potential BMX/Skateboarding facility. However, it was noted that would be a divergence with the protected status in the draft neighbourhood plan. Consultation with young people was again raised. It was noted that there was a youth working party. Clerk to send out members as agreed at the last meeting.

180.09/21 CCTV.

Clerk had met BT engineer on site on 31st August. He will prepare a connectivity feasibility report with associated costs.

181.09/21 Planning Applications

To following planning applications had been received and considered at the meeting.

- a. 21/00800/FUL-Land to the rear of The Nook, Newcastle Road-new dwelling.

<http://publicaccess.newcastle-staffs.gov.uk/online-applications/PLAN/21/00800/FUL>

There were no objections to this application.

- b. 21/00728/FUL-The Stables, Watering Trough Lane-conversion of existing barns to 3 dwellings and alteration of existing single storey stables to 6 garages. (Additional information supplied)

<http://publicaccess.newcastle-staffs.gov.uk/online-applications/PLAN/21/00728/FUL>

The additional information had been noted and there were no objections to this application.

- c. 21/00810/FUL-15 Merlin Green-single storey rear extension

<http://publicaccess.newcastle-staffs.gov.uk/online-applications/PLAN/21/00810/FUL>

There were no objections to this application.

- d. 21/00790/FUL 1, River Lea Mews-ground floor rear extension

<http://publicaccess.newcastle-staffs.gov.uk/online-applications/PLAN/21/00790/FUL>

There were no objections to this application.

182.09/21 To receive details of Planning Results; (Previously circulated).

The report was noted.

183.09/21 Newcastle Borough Council Consultation on Draft Revised List of Local Validation Requirements.

No comments were submitted.

183.09/21 HS2

Quarterly meeting scheduled for 13th September 2021.

184.09/21 Allotments

- a. New entrance. There had been a delay in work commencing as the Chair of trustees wished to talk to the contractor re gradient of slope.
- b. Any rainwater collected in the underwater tank would not get to the allotment taps on site due to a faulty pump. It cannot be repaired. It was **RESOLVED** to approve the replacement of the pump at a cost of £537 + VAT.

185.09/21 Events

- a. Christmas 21. The draft catering specification for the older person's party had been circulated by the Clerk. It was **RESOLVED** to approve the specification. Enquiries to be made by JSt as to whether the catering contract was exclusive and financial regulations needed to be suspended; or whether the Parish Council could seek alternative quotations. JSt to also get a cost from the in-house caterers.
- b. Scarecrow competition. Judging to take place 10th and 11th September. There had been a poor response so far with only 8 entries.
- c. Queens Platinum celebrations. Ideas were discussed. It was **RESOLVED** to form a working group to look at options comprising: KW, JW, JSt, GW, BR DW.

In addition it was noted that the wreathes had been ordered by the Clerk for Remembrance Day and an extra would be ordered for the Memorial Garden.

186.09/21 Parish Appearances and Highways

- There was a discussion relating to waste bins in the Grayling Willows side of Madeley Pool. GW to circulate current locations.
- There were issues with the bloc paving opposite Poolside and remedial work needed to be done by NBC
- The trees had been cut down by Madeley Pool and no further tree work was anticipated.
- The lengthsman had cleared some vegetation from around the pool.
- It was noted that the milestone on Bar Hill was rotting away.
- The SID had been installed in Madeley Heath. Clerk to bring statistics to the next meeting.

187.09/21 Bus Shelter Cleaning.

There had been no response from the current contractor re public liability insurance. AR to chase.

188.09/21 Clerks Report.

- a. The retirement of the Clerk in March 2022 was noted. Staffing panel to look at recruitment process with a view to returning recommendations to the October meeting.
- b. The Clerk had supplied a detailed response to the FOI.

189.09/21 Madeley Pool

No progress on the revised management agreement. Other matters had been covered in

190.09/21 Councillors Specific Responsibilities

Trustee of MRCC reported the Madeley Centre was now busy and it was anticipated that it would shortly return to full time staffing and the cafe open to 4pm

191.09/21 Memorial Garden

Planters had now been installed. Waiting for quotation to install plants. Memorial stone likely to be some time.

192.09/21 Items for next agenda

- Remembrance Day arrangements.
- Possible funding of weir measurement gauge.

192.09/21 Race, Equality, Crime and Disorder Statement for the meeting.

The Council appreciated it had not taken any decisions that would impact on the above.

193.09/21 Planned Absences

No absences were noted.

194.09/21 Date, place and time of next meeting.

Thursday 7th October 2021 to be held at The Madeley Centre commencing at 7:00pm.

The Chairman thanked everyone for attending and the meeting closed at 21:00hrs

Approved Payments – September 2021

Voucher	Code	Name	Description	Amount
99	50 - MPC Grants Programme	Lea Court Residents Association	Grants 21/22	325.00
	<i>Furniture approved August 2021</i>			
100	31 - Heath Wood (maint tree report £500 cont)	The Tree Brothers	Outstanding VAT Tree brothers	20.00
	<i>Outstanding VAT from invoice in 20/21 SI 66</i>			
101	6 - RFO Salary inc Tax and NI	C Withington MPC RFO	Staff Salary Sept	266.47
102	37 - Grass cutting highways	Country Grounds Ltd	Grass Cutting August Verges	608.40
103	1 - Clerks Salary inc Tax and NI	J Simpson MPC Clerk	Staff Salary Sept	853.18
104	64 - Tax	HMRC	Tax and NI salary Sept	66.60
105	34 - Swing security	Amy Taylor	Swing Sept	70.04
106	34 - Swing security	Kim Gleghorn	Swing Sept	70.04
107	8 - Standard Office expenses	C Withington MPC RFO	Staff Expenses	16.48
108	8 - Standard Office expenses	J Simpson MPC Clerk	Staff Expenses Sept	108.15
109	64 - Tax	HMRC	Tax and NI salary Sept	24.75
110	4 - Office Expenses	C Withington MPC RFO	Staff Expenses Mileage	12.60
	<i>June and Sept meeting</i>			
111	4 - Office Expenses	J Simpson MPC Clerk	Staff Mileage Sept	52.20
112	30 - Bus shelters cleaning and repair	JD Quick Cleaning	Bus Shelter clean August	175.00
113	26 - Geese control and Madeley Pool	STS Contractors UK	STS Tree work	1,656.00
114	31 - Heath Wood (maint tree report £500 cont)	Daniel James	Tree Work to The Spinney	90.00
115	19 - Audit Fee (Ext and Int)	Mazars	Mazars External Audit 20/21	360.00
116	21 - CSW	Rachael Standley	CSW July 8 hours @£10 plus	90.00
118	30 - Bus shelters cleaning and repair	JD Quick Cleaning	Error	0.00
117	57 - Village Lengthsman 2 days	David Moreton	64 hours as per timesheet July	1,280.00
119	25 - Notice	Steve Hough	SID install Madeley Heath	150.00
120	61 - Neighbourhood Plan	Urban Vision	Updating NP following revision	300.00
121	27 - Play areas main	Nigel Aldritt	Playground insp May, June July 7	112.00
122	63 - Misc/Contingencies	DRS	Printing scarecrow budget £250	45.00
	<i>Scarecrow competition Jill Whitmore leaflets</i>			
123	27 - Play areas main	Steve Hough	Inspection reports Heath Row and	80.00
124	27 - Play areas main	Steve Hough	Play area main Tree work	150.00
125	49 - Other misc spend (Sect 137)	Jill Whitmore MPC	JW Scarecrow event prizes	64.49
	<i>Budgeted £250 as per June/July 2021 meeting</i>			
126	43 - MPC Xmas Events/Tree	The Panto Company	Xmas Event Dec 2021 Panto	120.00
	<i>Deposit</i>			
127	57 - Village Lengthsman 2 days	David Moreton	64 Hours as per time sheet August	1,280.00
			TOTAL	8,446.40

Signature

Date 47