

MADELEY PARISH COUNCIL
MINUTES OF PARISH COUNCIL MEETING held on Thursday 7th October 2021 at
The Madeley Centre, New Road commencing at 7:25pm.

Present:

Councillors: D. Whitmore (Chairman), **DW**, P. Carnall **PC**, A. Davenport **AD**, A. Rowley, **AR**, J. Stephenson, **JSt**,

County Councillor: P. Northcott **PN** (attended remotely for part of the meeting)

Clerk-Mrs J Simpson.

195.10/21 To receive Apologies for Absence (through the Clerk in accordance with standing orders)

Parish Councillors, D. Barnish (**DB**), K. Clarke, **KC** C. Hopkin (**CH**) Mrs. B. Ruscoe (**BR**) Ms K. Walley, **KW**, G. White (**GW**), S. White **SW**, Mrs. J Whitmore, **JW**.

RFO-Mrs C. Withington.

196.10/21 To receive Councillors' Declarations of Pecuniary Interest in items on the Agenda;

AR declared an interest in agenda item 214.10/21b

197.10/21 Public Participation. (Open Forum)

There was one member of the public present for agenda item 201.10/21b.

198.10/21 To consider approving and signing the Minutes of the last Regular Meeting held virtually on Thursday 2nd September 2021

RESOLVED; they be signed as a true and accurate record by the Chairman.

199.19/21 To consider any matters arising from above

- a. Public Liability Insurance documentation had now been provided by the bus shelter cleaning contractor and cleaning had recommenced.
- b. Outstanding repairs to shelters would commence mid October.

200.10/21 To receive Reports from Borough and County Councillors.

a. Borough

A report had been previously circulated and was noted.

b. County

- County Councillor P Northcott delivered his report via zoom virtual link.
- Parts of Staffordshire had abnormally high levels of Covid with unclear fluctuations. Cases in Newcastle were reducing.
- 450 repairs had been carried out and there had been 226 new reports.
- Some work to address flooding in Manor Road had been carried out in conjunction with a local farmer and there had been no repeat of the localized flooding following the last downpour. PN encouraged everyone to report flooding when they saw it.

- HS2 were trying to reopen old quarries to dump the spoil in and were also keen to employ local people on the HS2 project. It was possible to sign up to selective or all encompassing HS2 alerts.
- There had been no full Council meeting since the last Parish Council meeting-next one scheduled for 14th October 21.
- Scrutiny panel had met and expressed concern about the slow return to face to face consultations with GPs. The panel had asked to see the recovery plans to resume non urgent operations. They also wished to see an action plan in place to address mental health and young people.
- In addition PN also informed the Parish Council about the proposed Options Plan for the Local Plan. This was set for consultation from 1st November for a 6-week period. The options would include growth aspiration, policy and interaction with Neighbourhood Plans.

201.10/21 To consider Financial Matters including:

- a. Grant scheme. The current balance of £2375 was noted and included a delayed payment from The Scouts from 20/21. There was an application for funding from Madeley Residents Association for the sum of £300 to support diversionary activity for young people at The Madeley centre on Halloween.

It was **RESOLVED** to approve the sum of £300 for such an activity.

- b. Madeley Centre Landscaping Grant. It was **RESOLVED** to approve the sum of £4000 towards annual landscaping costs.
- c. Review of Financial Regulations. These had been previously circulated and it was **RESOLVED** to make no changes to the current Financial Regulations.
- d. Projects for 2022/23 budget. Recommendations from the working group had been circulated. However, due to the low attendance at the meeting it was agreed to defer this item to the next meeting.
- e. Approval of payments/orders receipts and transfers-see agenda item 213.10/21

202.10/21 CCTV.

A cost had been received from BT for the installation and ongoing costs of a broadband connection to the proposed site. PC had made further extensive enquiries to try and reduce the annual revenue costs but was unable to do this. It was therefore **RESOLVED** not to take the broadband aspect any further forward.

It was suggested that an alternative method could be found using the Madeley Centres Wi-Fi and networks.

203.10/21

Planning Applications.

No requests for consultation had been received.

204.10/21 To receive details of Planning Results; (Previously circulated).

The report was noted.

205.10/21 Draft Revised Housing Strategy Consultation.

No comments were submitted.

206.10/21 HS2

Quarterly meeting had taken place on 13th September 2021. The group was updated on early environmental works and flood risk mitigation. Concerns were expressed and HS2 agreed to review and feedback on these issues. There was a great deal of concern about the risk of flooding especially to the River Lea and consequently Madeley Pool.

207.10/21 Policies and Procedures

a. Terms of Reference for Working groups.

It was **RESOLVED** to approve the draft terms of reference previously circulated for generic working groups of the Parish Council.

b. Youth Activities Working group-deferred to the next meeting.

c. Youth Activities terms of reference-deferred to the next meeting.

208.10/21 Birch Dale Play Area

A draft plan had been received from one contractor. There was to be a meeting with a further contractor the following week. The Parish Council agreed to the refurbishment of swings, overlaying of rubber wet pore and addition of a rotating piece of equipment. Full plan to follow. Agreed to hear the other contractor's ideas.

209.10/21 Events.

a. Remembrance Day. .Agreed that the Memorial Garden would not be ready in time for the commemoration in 2021. The Meadows had agreed in principle to holding a small ceremony at the monument. Five wreathes had been ordered. JW to check that the vicar was available. It was agreed to stream the event via Face book to be played on a large screen at The Madeley Centre.

b. Christmas 2021. It was **RESOLVED** to suspend Financial Regulations re obtaining three quotations for t the catering event as there was an exclusive contract in place between The Madeley centre and Taste for Life. It was **RESOLVED** to approve the draft arrangements in the Clerks report re entertainment and costs. It was **further RESOLVED** to approve a suggested donation of £2 per ticket. Clerk to approach Coop Community Fund for selection box donation. PC to provide a raffle prize; JSt to contact Santa to make an appearance in the village on his sleigh again as per last year.

c. Scarecrow competition-deferred

Queens Platinum Celebrations-deferred.

210.10/21 Parish Appearances and Highways Issues.

a. Speeding. The Clerk was having technical issues downloading the data from the mobile phone to the lap top-statistics to follow. Parishioners had been made aware of the Community Speedwatch scheme in the village and the need for volunteers.

The Clerk had circulated the request about "20mph is enough" campaign. It was **RESOLVED** not to take part in this project.

c. Litter bins-the issue of litter bins was raised between Grayling Willows and Merlin Green. Agreed to ask SW and GW.

d. It was noted that the four milestone markers were dirty and broken at the bottom of Bar Hill, Madeley Heath Motors. Agreed they needed to go on the next agenda.

e. Flooding in New Road-the Clerk had circulated the e-mail from SCC showing New Road had now been programmed in for a gully clean

211.10/21 Allotments

a. New entrance. The trustees of the Madeley Centre had declined the installation of the approved entrance from the September meeting. It was therefore **RESOLVED** to suspend

Standing Orders in relation to the 6-month decision rule and **further RESOLVED** to approve the alternative work to the entrance at a cost of £500.

212.10/21 Exclusion of the press and public.

It was **RESOLVED** to exclude the press and public for the next agenda item due to the commercial sensitivity of the matters to be discussed were not in the best interests of the public.

- a. Approval of payments/orders receipts and transfers. Appendix A – Approved as per attached payment schedule. The receipts, transfers, budget update and bank reconciliation statement were noted. It was **RESOLVED** to approve the payment schedule and the extra cost for The Rock Garden was approved and noted.
- b. The estimated cost of improving the Izack Walton/John Offley junction flower bed had risen considerably. It was agreed that the Clerk seek further quotations to remove and turf the area and in addition seek quotations to remove the weeds, tidy up and keep as a flower bed with due regard given to further revenue costs.

213.10/21 Recruitment of New Clerk

Deferred to the next meeting.

214.10/21 Clerks Report.

This was noted.

215.10/21 Madeley Pool

- a. Progress on the revised management agreement had been previously circulated.
- b. Vegetation opposite Grayling Willows-it was agreed that 3 quotations should be sought to cut back the vegetation. Quotations would be circulated by the Clerk and it was **RESOLVED** the Clerk to instruct under delegated powers.

216.10/21 Councillors Specific Responsibilities

Deferred to next agenda

217.10/21 Memorial Garden

Likely to be now launched in the spring.

218.10/21 Items for next agenda

- Deferred items
- Renovation of milestone markers.

219.10/21 Race, Equality, Crime and Disorder Statement for the meeting.

The Council appreciated it had not taken any decisions that would impact on the above.

220.10/21 Planned Absences

No absences were noted.

221.10/21 Date, place and time of next meeting.

Thursday 4th November 2021 to be held at The Madeley Centre commencing at 7:00pm.

The Chairman thanked everyone for their attendance and the meeting closed at 21:05

Approved Payments October 2021

Voucher	Cheque	Code	Name	Description	Amount
128		29 - Village Appearance/Memorial	Des Hague Electrical	Des Hague Planters Madeley Centre	646.00
		<i>Approved Dave and Jan Delegated Authority</i>			
129		27 - Play areas main	A E Evans	Timber for Heath Row play area	333.80
		<i>Approved by Del Authority for advance payment due to releasing goods for delivery</i>			
		<i>16.09.21 proforma invoice PAID</i>			
130		6 - RFO net Salary exc Tax and I	C Withington MPC RFO	Staff Salary Oct	266.47
131		1 - Clerks net Salary exc Tax and	J Simpson MPC Clerk	Staff Salary Oct	853.18
132		64 - Tax NI and PAYE Clerks an	HMRC	Tax and NI October	91.35
133		8 - Standard Office expenses	C Withington MPC RFO	Staff Expenses Oct	16.48
134		8 - Standard Office expenses	J Simpson MPC Clerk	Staff Expenses Oct	108.15
135		4 - Office Expenses	C Withington MPC RFO	Staff Mileage Oct	6.30
136		4 - Office Expenses	J Simpson MPC Clerk	Staff Mileage Oct	39.60
137		37 - Grass cutting highways	Country Grounds Ltd	Grass Cutting Verges Sept 21	608.40
138		34 - Swing security	Amy Taylor	Swing	70.04
139		34 - Swing security	Kim Gleghorn	Swing	70.04
140		21 - CSW	Rachael Standley	CSW Sept 6 hours plus phone	70.00
141		14 - Room hire	The Madeley Centre	Room Hire 5th August	20.00
142		Office Expenses C Withington MPC RFO Mileage RFO May			
		Mileage and home office allowance - approved in May - see BACS signed sheet			
143		Office Expenses J Simpson MPC Clerk Mileage June			
		June salary			
144		Office Expenses J Simpson MPC Clerk Mileage May			
		Home office and mileage			
145		27 - Play areas main	HAGS	Cycle pedal replacement	132.73
146		26 - Geese control and Madeley	Newcastle BC	Fishing licence Pool	231.60
147		37 - Grass cutting highways	Country Grounds Ltd	Grass cutting March to Oct Madeley V	1,920.00
148		26 - Geese control and Madeley	Country Grounds Ltd	Grass cutting Poolside April to Oct x 8	1,603.20
149		29 - Village Appearance/Memorial	Des Hague Electrical	fixing new benches Madeley Centre	210.00
150		33 - Rock Garden Maintenance	Des Hague Electrical	Rock garden	2,358.50
		<i>See invoice for detail</i>			
151		27 - Play areas main	Steve Hough	Play inspection x 2	80.00
152		14 - Room hire	The Madeley Centre	Room Hire 2nd Sept	20.00
TOTAL					9946.74 £9755.84

Signature

Date 52