

**MADELEY PARISH COUNCIL**  
**MINUTES OF PARISH COUNCIL MEETING held on Thursday 4<sup>th</sup> November 2021 at**  
**The Madeley Centre, New Road commencing at 7:25pm.**

**Present:**

**Councillors:** G. White, Chairman **GW**, D. Barnish (**DB**), A. Davenport **AD**, A. Rowley, **AR**, Mrs. B. Ruscoe (**BR**), J. Stephenson, **JSt**, , Mrs. J Whitmore, **JW**.

Clerk-Mrs J Simpson.

RFO-Mrs C. Withington.(part)

**221.11/21 To receive Apologies for Absence** (through the Clerk in accordance with standing orders)

Parish Councillors, P. Carnall **PC**, C. Hopkin (**CH**) Ms K. Walley, **KW**, S. White **SW**, D. Whitmore. **DW**,

County Councillor, P. Northcott. **PN**

Not present, K. Clarke.

**222.11/21 To receive Councillors' Declarations of Pecuniary Interest in items on the Agenda;**

AR declared an interest in agenda item 214.10/21b

**223.11/21 Public Participation.** (Open Forum)

There were no members of the public present

**224.11/21 To consider approving and signing the Minutes of the last Regular Meeting held virtually on Thursday 7<sup>th</sup> October 2021**

**RESOLVED;** they be signed as a true and accurate record by the Chairman.

**225.11/21 To consider any matters arising from above**

There were no matters arising

**226.11/21 Defibrillators-**it was **RESOLVED** to take this agenda item at this point in the meeting.

The defibrillators were checked by a competent person every month. Training was to recommence from December 21. The batteries would need to be replaced by February 2022.

It was **RESOLVED** to approve the purchase of 4 batteries under Clerks delegated powers.

It was **FURTHER RESOLVED** that future purchases could be made by the Clerk under delegated powers.

**227.11/21 To receive Reports from Borough and County Councillors.**

**a. Borough**

The Honeywall development proposal was due to go to the Planning committee the following week. GW and SW had met with the developers re 106 commitments.

Pathway opposite The Offley Arms had been repaired by NBC.

Pavement contractors had completed the work in Madeley and would be pressing for further areas to be completed.

One drain had been cleared in New Road-parishioner had asked if the others were to be done. Clerk to check with Highways.

Next NBC full meeting to be held on 17<sup>th</sup> November

Engaged with new owners of New Road site development and enabled a virtual meeting with 10 residents to answer any questions relating to the development. Building to start in February 21-monthly meetings with residents will be held.

**b. County**

No report was available.

**228.11/21 To consider Financial Matters including:**

- a. Grant scheme. The current balance of £2075 was noted and included a delayed payment from The Scouts from 20/21.
- b. Projects for 2022/23 budget. Recommendations from the working group had been circulated. The RFO agreed to bring potential percentage rise variations to the December meeting where a draft budget would be approved for public consultation prior to the January 22 meeting..
- c. Approval of payments/orders receipts and transfers-it was **RESOLVED** to approve the payments.
- d. The budget update and bank reconciliation statements were noted.

**229.11/21 CCTV.**

No further action had been taken re the potential connectivity with The Madeley centre. It was suggested that mobile connectivity could be used and it was unlikely to exceed data allowances and therefore download costs. ANPR may be an issue as regards data ownership-further enquiries would be needed with the DPO before further action could be taken.

**230.11/21**

**Planning Applications.**

- a. 21/00739/FUL-Onneley Golf Club, Bar Hill-new side extension to the club house to create a pro shop and extension to bar area.

<http://publicaccess.newcastle-staffs.gov.uk/online-applications/PLAN/21/00739/FUL>

There were no objections to this application.

- b. 21/00866/FUL-Land off New Road, Madeley-variation of condition 2 of planning permission 19/00036/FUL. (Proposed residential development of 32 residential dwellings with site access, car parking, landscaping and all associated engineering works) to substitute housing types.

<http://publicaccess.newcastle-staffs.gov.uk/online-applications/PLAN/21/00866/FUL>

There were no objections to this application.

- c. 21/00995/COUNOT-Hungerford House Farm, Hungerford Lane-Prior notification of change of use from agricultural buildings to 5 no. Residential dwellings.

<http://publicaccess.newcastle-staffs.gov.uk/online-applications/PLAN/21/009956/COUNOT>

There were no objections to this application.

**231.11/21 To receive details of Planning Results; (Previously circulated).**

The report was noted.

**232.11/21 Proposed Honeywall Development.**

The response to the Planning Department re 106 money had been previously circulated and was noted.

**233.11/21 Newcastle Borough Local Plan.**

- a. The Clerk had attended a multi parish virtual meeting re the above and it was agreed that MPC would support a further meeting to be attended by Chair and vice chair subject to availability.
- b. It was agreed to request NBC provide a virtual presentation for the Parish Council and NDP committee members.
- c. Draft response will be considered after the virtual presentation. Clerk to circulate date when available.

**234.11/21 HS2**

Pre booked one to one sessions had been held at The Madeley centre as previously advertised.

**235.11/21 Police and Crime Plan, Fire and Rescue Plan 2021-24**

No comments were submitted.

**236.11/21 Policies and Procedures**

- a. Youth Activities Working group-it was **RESOLVED** to consolidate the various working parties into one Youth Activities Group. It was **FURTHER RESOLVED** to appoint DB, JSt, DW, SW and KW to this group.
- b. Youth Activities terms of reference-a draft had been previously circulated. It was **RESOLVED** to approve the draft terms of reference for this group.

**237.11/21 Birch Dale Play Area**

The update was noted.

**238.11/21 Events.**

- a. Remembrance Day-plans were in place to commemorate Armistice Day on The Meadows play ground and tributes to be placed on the war memorial. Event to be streamed live to The Madeley Centre.
- b. Christmas 2021-details were finalised.
- c. Queens Platinum Celebrations-it was agreed that the working group needed to meet to progress this. Clerk to circulate membership.

**239.11/21 Parish Appearances and Highways Issues.**

- a. Land at the junction of John Offley/Izaak Walton Way-it was **RESOLVED** to keep the original specification of dig out and turf of the area. Two quotations were considered and it was **RESOLVED** to appoint Elmside as the contractor to do this work.

- b. Lengthsmans duties-the lengthsmen had commenced the cleaning of the signs in the Parish and cleared the ally adjacent to The Meadows Primary School. Any further work needs to be e-mailed to GW
- c. Milestone markers-some can be cleaned but bar Hill needs to be repaired and or replaced. Clerk to contact Highways to seek permission for the work to be done as highly unlikely it would be financed by SCC as a low priority
- d. The signage to Leycett recycling centre had been altered following concerns about dark nights and access.

#### **240.11/21 Recruitment of New Clerk**

It was agreed that the Clerk place the advert and the staffing panel would consider the shortlist once applications started to be made.

#### **241.11/21 Clerks Report.**

This was noted.

#### **242.11/21 Madeley Pool**

a. Progress on the revised management agreement. GW to make enquiries re progress.  
*AR declared a pecuniary interest in the following agenda item and took no part in the discussion or decision.*

b. Vegetation opposite Grayling Willows. The Clerk had tried to get 3 quotations but only one was available. It was **RESOLVED** to appoint Fagin Gardening Maintenance.

#### **243.11/21 Councillors Specific Responsibilities**

- a. Madeley Rural Community Charity-deferred to the next meeting.
- b. Rural Runabout-no one came forward to volunteer as the member for Madeley so the item was deferred to the next meeting when there would be more councillors available.

#### **244.11/21 Memorial Garden**

Likely to be now launched in the spring.

#### **245.11/21 Race, Equality, Crime and Disorder Statement for the meeting.**

The Council appreciated it had not taken any decisions that would impact on the above.

#### **246.11/21 Planned Absences**

No absences were noted.

#### **247.11/21 Date, place and time of next meeting.**

Thursday 2<sup>nd</sup> December 2021 to be held at The Madeley Centre commencing at 7:00pm.

The Chairman thanked everyone for their attendance and the meeting closed at 20:36hrs

**Madeley Parish Council**  
**DRAFT PAYMENTS LIST 153 TO 0**

Voucher	Cheque	Code	Name	Description	Amount
153		50 - MPC Grants Programme	Madeley Residents Association	Halloween Grant donation	300.00
			<i>Approved at October meeting</i>		
154		45 - Madeley Centre Contribution	The Madeley Centre	Grounds donation	4,000.00
			<i>Approved at October meeting</i>		
155		49 - Other misc spend (Sect 137	Dave Whitmore	Prizes scarecrow comp	190.00
			<i>Approved at October meeting</i>		
156		17 - Cllr and Staff Training/mater	SPCA	Training K	25.00
157		6 - RFO net Salary exc Tax and I	C Withington MPC RFO	Staff Salary Nov	266.47
158		8 - Standard Office expenses	C Withington MPC RFO	Staff Expenses Nov	16.48
159		4 - Office Expenses	C Withington MPC RFO	Staff Mileage Nov	6.30
			<i>Paid in Oct as no attendance (but paid)</i>		
160		1 - Clerks net Salary exc Tax anc	J Simpson MPC Clerk	Staff Salary Nov	853.18
161		8 - Standard Office expenses	J Simpson MPC Clerk	Staff Expenses Nov	108.15
162		4 - Office Expenses	J Simpson MPC Clerk	Staff Mileage Nov	39.60
163		37 - Grass cutting highways	Country Grounds Ltd	Grass Cutting October Verges	608.40
164		64 - Tax NI and PAYE Clerks an	HMRC	Tax and NI salary Nov	91.35
165		34 - Swing security	Amy Taylor	Swing Nov	70.04
166		34 - Swing security	Kim Gleghorn	Swing Nov	70.04
167		21 - CSW	Rachael Standley	CSW October 9 hours plus phone	100.00
168		57 - Village Lengthsman 2 days	David Moreton	52 hours for September (no Oct)	1,040.00
			<i>01-03/09/2021 4 hours Continued with the pond area</i>		
			<i>06-10/09/2021 16 hours Continued with the pond area and walkway going into the woods</i>		
			<i>13-17/09/2021 16 hours Pond area and all the sides of the stream down to the park.</i>		
			<i>20-24/09/2021 16 hours Pond area, grass outside of the Old Mill and otherside of pond area litter picking and cutting back</i>		
			<i>27-30/09/2021 Off</i>		
169		14 - Room hire	The Madeley Centre	Room Hire October	20.00
170		30 - Bus shelters cleaning and re	JD Quick Cleaning	Bus Shelter clean October	175.00
171		16 - Office consumables/Station	J Simpson MPC Clerk	Stationery Ink cartridges JS reimburse	34.14
			<i>Vat no 851 2262 49</i>		
172		27 - Play areas main	Steve Hough	Heath Row balance log, branches, pec	160.00
173		30 - Bus shelters cleaning and re	Steve Hough	Bus shelter repair	40.00
<b>TOTAL</b>					<b>8,214.15</b>

Signature

Date 57

**This page is deliberately blank**