

MADELEY PARISH COUNCIL
MINUTES OF PARISH COUNCIL MEETING held on Thursday 2nd December 2021 at
The Madeley Centre, New Road commencing at 7:20pm.

Present:

Councillors:, D. Whitmore, Chairman **DW**, P. Carnall, **A**. Rowley, **AR**, Mrs. B. Ruscoe (**BR**), G. White **GR**, S. White **SW**, J. Stephenson, **JSt**, Ms K. Walley , Mrs. J Whitmore, **JW**.

Clerk-Mrs J Simpson.

RFO-Mrs C. Withington. (part)

248.21/21 To receive Apologies for Absence (through the Clerk in accordance with standing orders)

Parish Councillors, D. Barnish **DB**, A. Davenport **AD**, C. Hopkin (**CH**)

County Councillor, P. Northcott. **PN**

The resignation of Parish Councillor K. Clarke was noted, and thanks expressed for his service to the Parish Council.

249.12/21 To receive Councillors' Declarations of Pecuniary Interest in items on the Agenda.

No interests were declared.

250.12/21 Public Participation. (Open Forum)

There were no members of the public present

251.21/21 To consider approving and signing the Minutes of the last Regular Meeting held on Thursday 4th November 2021

RESOLVED; they be signed as a true and accurate record by the Chairman.

252.21/21 To consider any matters arising from above

- a. The Clerk advised that the cheapest batteries that could be sourced for the defibrillators would be £286 each.
- b. An e-mail had been sent about mile markers seeking consent to get costs for repair. Clerk to chase SCC.

253.12/21 Reports from Borough and County Councillors.

a. Borough

Full Council had met on 17th November. Cabinet approved the new multi storey car park. Astey Place would be demolished, and the Medway cleared for housing.

Several tree issues had been addressed in the village.

Discussed several planning issues with individual parishioners.

The water gauge had been installed in Madeley pool.

Agreement had been reached to relocate the waste bin from opposite the chip shop to Grayling Willows.

It had been confirmed that the trees by Madeley Pool posed no danger and therefore no further tree work was planned.

b. County

No report was available.

254.12/21 Financial Matters.

- a. Grant scheme. The current balance of £2075 was noted and included a delayed payment from The Scouts from 20/21. No applications had been received.
- b. Projects for 2022/23 budget. The RFO had circulated several budgetary option proposals for consideration. It was noted that there had been no rise in the precept for 12 years and present planned spend would quickly erode the reserves that had been accumulated.

It was **RESOLVED** to approve a 5% increase to the precept in the draft budget. The draft budget was to be available for public consultation immediately prior to the next regular meeting on 6th January when a final budget would be agreed. This would see an annual precept of £45.68 per Band D property (from £43.50 currently) increasing by 4p per week to raise an overall precept of £68,060 – subject to the final Council Tax base numbers.

- c. Data Protection-it was **RESOLVED** to approve the annual payment to the ICO office at a cost of £40
- d. SLCC membership fees for the Clerk and RFO. It was **RESOLVED** to approve the payment of £171 approx to be confirmed and £33.43. It was noted that the Clerks membership would be transferrable to the new post holder.
- e. Pepper Street Performing Arts-it was **RESOLVED** to approve a donation of £100 in appreciation of their role in the Christmas Light switch on.
- f. British Legion-it was **RESOLVED** to approve a donation of £100 in addition to payment of the invoice in recognition of the use made of last year's lamp post poppies.
- g. Bus Shelter cleaning-it was **RESOLVED** to approve the extra £5 per invoice for the cleaning of the bus shelters.
- h. Internal Audit-it was **RESOLVED** to approve Ms Viv Evans as the internal auditor for financial year 21-22
- i. Approval of payments/orders receipts and transfers-it was **RESOLVED** to approve the payments.
- j. The budget update and bank reconciliation statements were noted.

255.12/21 CCTV

JSt and PC had looked at options re connectivity and agreed the right way forward would be to bounce the signal back to a box in The Madeley Centre. Two quotations had been secured and a third was to be obtained. The question of data ownership and ANPR was raised. There had been issues in other areas where the DPO from Staffordshire Police would not allow direct access from the police force to the data. Clerk to get advice from our DPO as regards the legality and data ownership.

256.12/21

Planning Applications.

- a. 21/01030/ELD-Bar Hill Caravan site, Bar Hill Road-certificate to confirm that the areas marked within the red line as per application has been used as a caravan site within and as part of an existing caravan site for more than 10 years.

<http://publicaccess.newcastle-staffs.gov.uk/online-applications/PLAN/21/01030/ELD>

It was noted that although unoccupied caravan storage was the original status of the site, that progressive development, some allowed some refused, even on appeal has continued, and the Councils objection to the intensification of the development, last year, remains.

The Planning Inspector refused an application for storage of unoccupied caravans in 2010, on the basis that it would be detrimental to the locality. The Parish Council would say nothing has

changed.

The previous approval to extend the site to a maximum of 18 vans in 2015, was approved subject to the site not to be used for residential purposes. Despite those conditions, the Applicant has it seems by his own Declaration, permitted residential occupation both before and after that date.

The Application now seeks to justify the current application by claiming the site has been residential for years, and therefore seeks to gain a certificate of lawfulness; had the applicant complied with the decision of the Borough Council confirmed by the Inspector on appeal, and also the 2015 conditions, there would be no application to make.

The Applicant seeks to profit from the breach of the decisions, by claiming the caravans have, notwithstanding those decisions, not only been stored as unoccupied caravans, but have been used for residential occupation. With respect this is a flawed argument and the application should not be permitted.

- b. 21/5722N-High Speed Rail (West Midlands-Crewe) Act 2021, pursuant to schedule 17 part 1, paragraph 6. Conditions relating to Road transport of the phase 2a Act-HS2 Phase 2a lorry routes relating to Community area 5 for authorized sites.

<http://planning.cheshireeast.gov.uk>

The Parish Council recognised that although the routes related to Cheshire East there would be a knock-on impact for Madeley as a neighbouring Parish. They had concerns about the narrowness of the rural roads that were totally unsuitable for HGVs on a constant construction basis. It has specific concerns in relation to Checkley Lane over the water course (Checkley Brook); Wrinehill Road, where it clearly states in the application that it is narrow with few passing places. The suggested amelioration of "contractor to review and construct passing places" is too vague. Bowsey Wood Road is also too narrow to accommodate such vehicle traffic.

- c. 21/00800/FUL-Land to the rear of The Nook, Newcastle Road-new dwelling (amended plans).

<http://publicaccess.newcastle-staffs.gov.uk/online-applications/PLAN/21/00800/FUL>

The Council objected to the amended plans as the turnaround of the proposed dwelling would result in the loss of privacy to neighbouring properties.

257.12/21 To receive details of Planning Results; (Previously circulated).

The report was noted.

258.12/21 Neighbourhood Development Plan.

- a. The responses to stakeholders at regulation 16 had been noted in the Clerks report with a link to NBC web site.
- b. The external examiner had raised some initial questions in the draft plan for the Parish, Borough and County. A member of the NP committee had formulated a draft response. This had been circulated. It was **RESOLVED** to approve the draft response.

259.12/21 Newcastle Borough Local Plan.

- a. The Clerk and Chairman had attended a multi parish virtual meeting re the above.
- b. NBC had provided a virtual presentation the previous evening for the Parish Council and NDP committee members. GW, SW, PC and the Clerk had attended. The question of ex HS2 site areas been able to be declared brown site was raised. NBC were clarifying

whether this was the case. The closing dates for comments had now been extended to 24th January. A draft response will be compiled by a member of the NP committee for the Parish Councils consideration.

260.12/21 HS2

The Parish Council had been served notice of impending surveys scheduled for 16 December on Manor Road playing fields.

A notice of planned works had been circulated relating to Bar Hill.

JSt had attended the AGM of Highways and HS2 and found the meeting very disappointing.

261.21/21 Birch Dale Play Area

The update on the new play area was noted.

Clerk had also ordered some replacement bolts for the gym cycle at the site.

262.12/21 Events.

a. Christmas 2021-the light switch on had been a success. The £150 donation from the Coop had been noted and an e-mail letter of thanks had been sent. Older persons party scheduled to take place on 5th December. It was **RESOLVED** to approve the donation of £150 to Madeley and District First Responders so Madeley could have a further visit from "Santa"- hopefully at the weekend.

c. Queens Platinum Celebrations-it was agreed that the working group needed to meet to progress this.

263.12/21 Parish Appearances and Highways Issues.

a. Grit bins-it had been reported that several grit bins in Madeley Heath had not been filled. JW to check locations on map and send to Clerk so they can be reported.

b. Lengthsman-it was agreed to consider the extension of this project in the January meeting including the potential of adding an extra 6 hours per month to the schedule.

c. Willow trees on Madeley Pool island-to go on January's agenda.

264.12/21 Clerks Report.

This was noted.

265.12/21 Madeley Pool

a. Progress on the revised management agreement. There had been no further progress.

266.12/21 Councillors Specific Responsibilities

a. Madeley Rural Community Charity-The Madeley Centre was now very busy with bookings and activities.

b. Rural Runabout-this had been deferred from the last meeting. However, no one came forward to volunteer as the member for Madeley and so would need to be revisited at a later date.

267.12/21 Memorial Garden

No further update available.

268.12/21 Race, Equality, Crime and Disorder Statement for the meeting.

The Council appreciated it had not taken any decisions that would impact on the above.

269.12/21 Planned Absences

No absences were noted.

270.12/21 Date, place and time of next meeting.

Thursday 6th January 2022 to be held at The Madeley Centre commencing directly after the public consultation on the draft budget at 7:00pm.

The Chairman thanked everyone for their attendance and the meeting closed at 21:00hrs

Approved Payments December 2021

Voucher	Cheque	Code	Name	Description	Amount
174		11 - Expenses/Adverts	C Withington MPC RFO	Postage Spec Del - D Whitmore Passg	6.85
175		45 - Madeley Centre Contributor	The Madeley Centre	Reimbursed banner	1,240.00
			<i>Banner for events Des Hague - approved October</i>		
176		43 - MPC Xmas Events/Tree	The Panto Company	Panto balance Xmas	1,320.00
			<i>Advance authorisation before invoice</i>		
177		6 - RFO net Salary exc Tax and I	C Withington MPC RFO	Staff Salary Dec	266.47
178		8 - Standard Office expenses	C Withington MPC RFO	Staff Expenses	16.48
179		4 - Office Expenses	C Withington MPC RFO	Staff Expenses Mileage	6.30
180		1 - Clerks net Salary exc Tax and	J Simpson MPC Clerk	Staff Salary Dec	853.18
181		8 - Standard Office expenses	J Simpson MPC Clerk	Staff Expenses Dec	108.15
182		4 - Office Expenses	J Simpson MPC Clerk	Staff Mileage Dec	49.50
			<i>110 miles</i>		
183		64 - Tax NI and PAYE Clerks an	HMRC	Tax and NI Dec	91.35
184		37 - Grass cutting highways	Country Grounds Ltd	Grass Cutting Nov Verges	608.40
185		34 - Swing security	Amy Taylor	Swing Nov	70.04
186		34 - Swing security	Kim Gleghorn	Swing Nov	70.04
187		21 - CSW	Rachael Standley	CSW 5 hours @ £10 plus £10 phone &	84.00
188		57 - Village Lengthsman 2 days	David Moreton	52 hours for October	1,040.00
189		14 - Room hire	The Madeley Centre	Room Hire	20.00
190		30 - Bus shelters cleaning and re	JD Quick Cleaning	Bus Shelter clean Nov	180.00
			<i>Increase from £175 to be approved</i>		
191		48 - Remembrance Day S137/W	RBL Poppy appeal	RBL poppy appeal wreath	179.00
			<i>79 plus £100 donation</i>		
192		25 - Notice Boards/seats/bins/ph	Des Hague Electrical	Fixing down Benches Madeley Centre	210.00
			<i>Received 26 November</i>		
193		29 - Village Appearance/Memori	Elmside	Madeley Centre sensory garden planti	475.00
194		48 - Remembrance Day S137/W	Elmside	Cenotaph clean up	150.00
195		29 - Village Appearance/Memori	Elmside	Summer planting village	800.00
			<i>Clearing old plants from containers.</i>		
			<i>Replacing compost where needed.</i>		
			<i>Planting out appropriate seasonal plants.</i>		
			<i>Feeding. TOTAL £680.00</i>		
			<i>Maintenance and watering (£30 per week x 4)</i>	<i>£120.00 Total £800</i>	
196		55 - Allotments	The Madeley Centre	Reimbursement Allot Tap	645.36
			<i>Reimbursement</i>		
197		25 - Notice Boards/seats/bins/ph	Broxap	Broxap Benches Madeley Centre	3,219.60
			<i>Only received mid Nov</i>		
198		12 - Subscriptions -inc magazine	SLCC	SLCC Subs Clerk and RFO	33.43
			<i>RFO £33.43</i>		
199		12 - Subscriptions -inc magazine	SLCC	SLCC Subs Clerk and RFO	144.00
			<i>Clerk TBC</i>		
200		16 - Office consumables/Stations	J Simpson MPC Clerk	Microphone and leaflets rem day reimt	17.44
201		32 - Playing field Manor Rd	The Trustees of Lord O'Neill's	Manor Road rent	25.00
202		27 - Play areas main	Steve Hough	Play inspection	80.00
203		43 - MPC Xmas Events/Tree	Jill Whitmore MPC	Xmas prizes reimbursement	56.20
TOTAL					12,065.79

Signature

Date 62

Approved Draft Budget 22/23

PAYMENTS	Revised Budget	Draft Budget 22/23
Allotments		
Allotments	1,400.00	500
Assets		
Notice Boards/seats/bins/phonebox/SIDS/CCTV	10,000.00	10,000.00
Geese control and Madeley Pool maintenance	2,000.00	2,000.00
Play areas main	3,000.00	2,000.00
Village Appearance/Memorial Garden inc Wharf	15,000.00	3,500.00
Bus shelters cleaning and repair	9,000.00	3,000.00
Heath Wood (maint tree report £500 cont)	15,000.00	15,000.00
Playing field Manor Rd	25.00	25.00
Rock Garden Maintenance and grass	1,000.00	100.00
Swing security	1,755.00	1,800.00
Village Lengthsman 2 days	15,600.00	20,000.00
Play Equipment (New)	30,000.00	0.00
Communication		
CSW	3,000.00	2,000.00
Newsletter	1,200.00	1,200.00
Quality Parish Council Status	400.00	400.00
Website	0.00	0.00
Events/Donations		
Madeley Tidy Group/Community Payback	1,000.00	0.00
MPC Xmas Events/Tree	4,750.00	3,500.00
Madeley Centre Contribution £4k plus banner £1.2k	4,000.00	4,000.00
Madeley and District Comm (Sect 137)	1,500.00	1,500.00
Youth Activities (general)	2,500.00	2,500.00
Highways and Grass inc Lengthsman		
Grass cutting highways	5,000.00	5,500.00
Misc / Contingencies		
Misc/Contingencies	3,000.00	1,000.00
Neighbourhood Plan		
Neighbourhood Plan	0.00	0.00
Office		
Expenses/Adverts	2,900.00	500.00
Subscriptions -inc magazines/Scribe £500/DPO	300.00	800.00
S.P.C.A.	560.00	560.00
Room hire	500.00	250.00
Insurance	1,300.00	1,300.00
Office consumables/Stationery	400.00	400.00
Cllr and Staff Training/materials	500.00	500.00
Audit Fee (Ext and Int)	500.00	500.00
Chairmans Allowance/Projects	1,500.00	1,500.00
Other donation spend (S137) inc MPC Grants		
Remembrance Day S137/War Memorial repairs	1,500.00	500.00
Other misc spend (Sect 137)	500.00	500.00
MPC Grants Programme	4,000.00	4,000.00
Grants Covid 19 (reserves)	2,000.00	0.00
Salary and Office Costs		
Clerks Salary inc Tax and NI	10,800.00	10,800.00
Clerks salary overtime	400.00	400.00
Employers NIC	2,000.00	2,000.00
Office Expenses	0.00	0.00
RFO Salary inc Tax and NI	4,800.00	4,800.00
RFO overtime	0.00	0.00
Standard Office expenses	0.00	0.00
RFO Pension	0.00	0.00
Tax	0.00	0.00
Total Budget	164,590.00	108,835.00

Signature

Date 63

PRECEPT (COUNCIL TAX) BREAKDOWN				
Precept Analysis	Precept Amount	Year and no of Props	Amount per week Band D	Percentage increase
£43.62	£63,026	2016/17 (1445 prop)	£0.84	
£43.62	£63,772	2017/18 (1462 props)	£0.84	
£44.12	£65,081	2018/19 (1475 props)	£0.84	
£43.62	£65,081	2019/20 (1492 props)	£0.85	
£43.62	£64,819	2020/21 (1486)	£0.84	
£43.50	£64,819	2021/22 (1490)	£0.84	
£43.50	£64,819	2022/23 (1490??)	£0.84	0%
£45.68	£68,060	2022/23 (1490??)	£0.88	5%

Signature

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