

MADELEY PARISH COUNCIL
MINUTES OF PARISH COUNCIL MEETING held on Thursday 3rd March 2022 at The
Madeley Centre, New Road commencing at 7:00pm.

Present:

Councillors:, D. Whitmore, Chairman **DW**, C. Hopkin **CH**, A. Rowley, **AR**, J. Stephenson, **JSt**, Ms T. Morgan, **(TM)**, A. Davenport **AD**,(part), Mrs. B. Ruscoe, **BR**, Ms K. Walley, G. White **GW**, S. White **SW**, Mrs. J Whitmore, **JW** County Councillor, P. Northcott

Clerk- Mrs J. Simpson.

RFO-Mrs. C. Withington.(part)

Also present: Mrs. J Penn-Jones. (Clerk designate)

054.03/22 To receive Apologies for Absence (through the Clerk in accordance with standing orders)

Parish Councillors:, D. Barnish, P. Carnall.

County Councillor: P. Northcott.

055.03/22 To receive Councillors' Declarations of Pecuniary Interest in items on the Agenda.

No interests were declared.

056.03/22 Public Participation. (Open Forum)

There were no members of the public present for the public forum.

057.03/22 To consider approving and signing the Minutes of the last Regular Meeting held on Thursday 3rd February 2022

RESOLVED; they be signed as a true and accurate record by the Chairman.

058.03/22 To consider any matters arising from above

- a. Removal of Willow trees on Madeley Pool island.

The Clerk had requested a quotation from STS. However due to the storm damage they had not had the capacity to do this yet.

- b. Replacement benches in Madeley Heath. It was **RESOLVED** to purchase new metal benches and **further RESOLVED** they be installed by Mr. Hough.

059.03/22 Reports from Borough and County Councillors.

- a. **Borough** – full Council had met the previous week and 22/23 budget had been agreed with a 1.99% increase.

Sky building in Newcastle Town Centre likely to be completed in next 12 months.

Ryecroft-Council offices had been demolished-new multi storey car park to be erected by Court building.

Purdah commences in April.

Dealt with complaints in relation to the bird scaring device-suggested noise be monitored using app on phone and report to NBC.

There had been some clearing up post storm damage and the vehicle street cleaner had been requested to attend the village and associated pavements.

- b. **County** – **Cllr Northcott**.-not present-report to be circulated.

It was moved that Financial Matters be taken later in the agenda when the RFO would be present.

060.03/22 CCTV

JSt and PC had met with a contractor. Cost to be circulated to all.

061.03/22 Planning Applications.

- a. 22/00061/FUL-land adjacent to The Nook, Newcastle Rd-erection of new dwelling.

<http://publicaccess.newcastle-staffs.gov.uk/online-applications/PLAN/22/00061/FUL>

The Council noted the application and had no comments to make.

062.03/22 To receive details of Planning Results; (Previously circulated).

The report was noted.

063.03/22 Neighbourhood Development Plan.

It was **RESOLVED** to formally approve the recommended amendments from the external inspector and further **RESOLVED** the plan go forward to referendum on 5th May 2022.

064.03/22 Renewal of Allotment Lease with Madeley Rural Community Charity.

Cllr JSt declared an interest and took no part in the discussions.

The lease had been previously circulated, and it was noted that the terms would be the same as the previous lease.

It was **RESOLVED** to approve the lease and further **RESOLVED** that the Chairman and Vice Chairman be authorised sign the lease.

065.03/22 HS2

No further meetings held. GW to request better representation from HS2 at the next meeting. It was also noted that there would be quarterly scrutiny reviews at NBC. Advance Works on the roads had been circulated when received

066.03/22 Events.

Queens Platinum Celebrations 2022.

- a. An update was received.
- b. It was **RESOLVED** to approve the application to The Arts Council for the sum of £8000. It was noted that if successful payments would be made upfront by The Parish Council and then reclaimed from the funding. It was further **RESOLVED** to approve any applications to any appropriate external funding providers for this event.

067.03/22 Birch Dale Play Area

An update was received from KW. It was **RESOLVED** to approve the refurbishment in two phases. Stage one the refurbishment of the current swings and replacement of the embankment swing. Stage two would follow monitoring success of phase one. Two separate tender exercises would be needed for the two separate stages to ensure compliance with Financial Regulations.

068.03/22 Parish Appearances and Highways Issues.

Manhole in Morningside-previously reported by DW.

Ongoing issues with litter.

Suggested the grit bins were locked out of gritting season to prevent litter build up.

Trees had been cut down in Newcastle Road due to safety issues.

Lengsthman had been carrying out some work in Heath Wood to the pathways. Also painted the railings in Cygnet Close once weather improves. He had also litter picked around Madeley pool.

(AD arrived at 19:55hrs)

Crash barrier in Madeley Heath still to be replaced-in PNs fund to be done shortly.

Planters by Madeley Pool-now installed. JSt to talk to Meadows and High School re adoption of the planters. Will also ask a Parishioner about funding sources for bee friendly plants.

It was noted that Madeley and District U3A had proposed a tree planting programme in the village. Discussions had been held with NBC re locations, species and proximity to properties.

069.03/22 Clerks Report.

This was noted.

070.03/22 Exclusion of the press and public.

There were no members of the public present.

071.03/22 Madeley Pool

a. Management agreement. The first draft from NBC had been circulated. CH, JSt and DW had studied the draft agreement and it was **RESOLVED** to agree to the recommendation that a lease should only be signed once specific funding streams had been secured which needed security of tenure. It was further **RESOLVED** that CH and JSt explored this further with NBC and report back to the Parish Council.

b. Installation of Metal Heron. It was **RESOLVED** to approve the installation of the metal heron sculpture in the flower bed opposite The Offley Arms at the request of Madeley Tidy Group.

072.03/22 Financial Matters.

- a. Grant scheme. The current balance of £ was noted and included a delayed payment from The Scouts from 20/21. There were no requests for funding.
- b. Financial Regulations. The amendments as raised at the last meeting had been circulated. It was **RESOLVED** to approve the amendments.
- c. SPCA Annual Subscription. It was **RESOLVED** to approve the annual subscription for payment providing it was less than 10% increase on last years cost of £532.
- d. It was **RESOLVED** that Mrs Withington be a signatory for the Unity Trust bank containing reserves with the authorisation to transfer and make payments from this account.
- e. Approval of payments/orders receipts and transfers-it was **RESOLVED** to approve the payments as per appendix A
- f. The budget update and bank reconciliation statements were noted.

073.03/22 Approval of Contract for new Clerk.

The draft contract had been circulated and it was **RESOLVED** to approve the draft subject to the amendment to clause relating to the public having access to home address. This was removed-all contact by appointment at The Madeley Centre.

It was also **RESOLVED** to approve the purchase of a mobile phone for use by the new Clerk.

074.03/22 Race, Equality, Crime and Disorder Statement for the meeting.

The Council appreciated it had not taken any decisions that would impact on the above.

075.03/22 Planned Absences

Absences were noted.

076.03/22 Date, place and time of next meeting.

Thursday 7th April 2022 to be held at The Madeley Centre to commence directly after the Annual Meeting of the Parish commencing at 7:00pm.

The Chairman thanked everyone for their attendance and the meeting closed at 20:30hrs

Approved Payments Schedule March 2022

Voucher	Cheque	Code	Name	Description	Amount
251		50 - MPC Grants Programme	Footprints	Grant application 21/22	680.87
			<i>Awarded the full amount</i>		
252		63 - Misc/Contingencies	Defib Warehouse c/o First Rescue Tr	Defib batteries x 3	860.40
			<i>VAT no is 996 7896 14 - approved by DW and JS</i>		
253		6 - RFO net Salary exc Tax and I	C Withington MPC RFO	Staff Salary March	266.47
254		8 - Standard Office expenses	C Withington MPC RFO	Staff Expenses	16.48
255		4 - Office Expenses	C Withington MPC RFO	Staff Expenses Mileage	6.30
256		1 - Clerks net Salary exc Tax and	MPC Clerk	Staff Salary Final up to March (part	894.72
			<i>up to 18 March and including 30 hours unused holiday leave accrued</i>		
257		64 - Tax NI and PAYE Clerks an	HMRC	Tax and NI Salary March	103.52
			<i>36.92 Clerk 66.60 RFO</i>		
258		8 - Standard Office expenses	MPC Clerk	Staff Expenses March part?	64.00
			<i>pro rata up to 18th March</i>		
259		4 - Office Expenses	MPC Clerk	Staff Mileage Feb	29.70
			<i>10th Feb to 22nd Feb 66 Miles</i>		
260		37 - Grass cutting highways	Country Grounds Ltd	Grass Cutting February	608.40
261		34 - Swing security	Amy Taylor	Swing March	70.04
262		34 - Swing security	Kim Gleghorn	Swing March	70.04
263		57 - Village Lengthsman 2 days	David Moreton	Time sheet December 36 Hours	720.00
			<i>see timesheet for details</i>		
264		27 - Play areas main	Steve Hough	Play inspection	80.00
265		29 - Village Appearance/Memori	Steve Hough	Planters in village - Village Appearance	1,596.00
			<i>Collected and delivered to Madeley Pool 18x grade A sleepers</i>		
			<i>Constructed 3x rectangle flower planters as per plan on bankside next to Madeley pool, filled all with soil. 18x Grade A sleepers</i>		
			<i>£756.00</i>		
			<i>Materials £60.00</i>		
			<i>Soil £60.00</i>		
			<i>Labour £720.00</i>		
			<i>Total £1,596.00</i>		
266		43 - MPC Xmas Events/Tree	Everybody Sport and recreation	Catering Older Persons Xmas event	1,294.50
			<i>Christmas party food and drinks</i>		
267		14 - Room hire	The Madeley Centre	Room hire Jan 22	80.00
			<i>4 meetings - 06/01. 12/01. 13/01, 27/01</i>		
268		63 - Misc/Contingencies	MPC Jill Whitmore	Platinum Jubilee Event Deposit for DJ	146.40
			<i>Deposit for Platinum Jubilee</i>		
269		30 - Bus shelters cleaning and re	JD Quick Cleaning	Bus Shelter Clean Feb	180.00
			<i>Feb cleaning received after meeting</i>		
270		57 - Village Lengthsman 2 days	David Moreton	Feb Handy Man 64 Hours	1,280.00
			<i>64 hours see timesheet - received on Friday after the meeting - added to payment list for March following Chair and Vice Chair agreement</i>		
271		1 - Clerks net Salary exc Tax and	HMRC	HMRC Error overpayment	103.52
			<i>To be deducted from April tax bill - overpayment as it didnt show up as paid on search</i>		
272		8 - Standard Office expenses	MPC Clerk	Overpayment	103.52
			<i>Overpayment of £103.52 to J Simpson in error - to be refunded</i>		
TOTAL					9,254.88

Signature

Date 16