

MADELEY PARISH COUNCIL
MINUTES OF PARISH COUNCIL MEETING held on Thursday 3rd February 2022 at
The Madeley Centre, New Road commencing at 7:00pm.

Present:

Councillors:, D. Whitmore, Chairman **DW**, D. Barnish **DB**, C. Hopkin **CH**, A. Rowley, **AR**, J. Stephenson, **JSt**, **Tanya Morgan, (TM)**, A. Davenport **AD**, Mrs. B. Ruscoe, **BR** Mrs. J Whitmore, **JW** County Councillor, P. Northcott

Clerk- Mrs C. Withington.

026.02/22 To receive Apologies for Absence (through the Clerk in accordance with standing orders)

Parish Councillors:, P. Carnall, **(PC)** G. White **GR**, S. White **SW**, Clerk; Mrs. J Simpson

027.02/22 To receive Councillors' Declarations of Pecuniary Interest in items on the Agenda.

No interests were declared.

028.02/22 Public Participation. (Open Forum)

There were no members of the public present either for the public forum.

029.02/22 To consider approving and signing the Minutes of the last Regular Meeting held on Thursday 6th January 2022

RESOLVED; they be signed as a true and accurate record by the Chairman.

030.02/22 To consider any matters arising from above

a. Removal of Willow trees on Madeley Pool island.

The Clerk had circulated the response from NBC re the removal of these trees. There was concern regarding the growth of trees damaging the island. **RESOLVED** to ask the Clerk to obtain quotes for the survey to provide the options for the removal of self-set trees eg willows.

031.02/22 Minutes of the EGM held on Thursday 27th January 2022.

RESOLVED-they be signed as a true and accurate record by the Chairman.

032.02/22 Matters arising.

033.02/22 Reports from Borough and County Councillors.

a. **Borough** – No report available.

b. **County – Cllr Northcott.** Full County Council meeting next week. 1.99% increase to Council Tax. £93m government funding for Highways topped up with £15m from sale of assets to address urgent matters e.g., Checkley Lane, floods, potholes, crash barriers. Scrutiny of health matters with NHS and projects to address mental health in schools following a pilot scheme. Highways staff put on gritting duties. Footpath issue resolved. Jet gully cleaning taking place for 1.5 days on 9th Feb for blocked areas in the division. Clerk to send over all problem areas inc the area by The Old Swan. Parked cars and speeding traffic on Bar Hill only suggestion is double yellow lines, which is not supported by the residents. No planning applications for land near Heath Row. There are currently 5400 vacant positions for employment in Staffordshire – green sector, climate change renewables, logistics and distributions Centres. 263 apprentices in Newcastle area. Sky building is going to be completed. Bower End Lane to be find out who was completing the work – HS2 or Highways.

034.02/22 Financial Matters.

- a. Grant scheme. The current balance of £2075 was noted and included a delayed payment from The Scouts from 20/21.
- i. Application for funding from Footprints Animal Sanctuary-contribution towards a secure run and housing for the turkey flock.

All birds are currently having to be under cover due to Avian flu. Turkeys are currently in a small stable and as a result they are looking to build a big outdoor run to provide fresh air.

JS noted he may have a pecuniary interest and abstained from voting. **RESOLVED** to provide the full amount requested which amounted to £680.87 due to coming towards the end of the financial year and the lack of applications.

- b. Annual subscription to "scribe". **RESOLVED** to renew the subscription at a cost of £561.60 inc VAT.

There was some concern regarding the amount paid for the Christmas tree installs. Clerk to be asked to provide a breakdown and justification for the spend.

- c. Approval of payments/orders receipts and transfers-it was **RESOLVED** to approve the payments as per appendix A
- d. The budget update and bank reconciliation statements were noted.

035.02/22 CCTV

JS stated that the pole will be installed by Eon, pending information on the number of cameras and weight. They have worked on the basis of 4 by the One Stop. Consideration to be given for the need for ANPR cameras. The DPO requires more information before advice can be given. PC and JS are obtaining camera quotations this week. GW will be checking with the local commander re ANPR need.

036.02/22 Planning Applications.

- a) 21/01175/FUL+ 21/01176/LBC-Madeley Manor Nursing Home, Heighley castle Way-conversion of grade 2 listed Madeley Manor into 12 no. apartments and 2 no. houses. Demolition of boiler house. Upgrades to driveway and provision of 30 no. parking spaces.

<http://publicaccess.newcastle-staffs.gov.uk/online-applications/PLAN/21/01175/FUL>

Closing date for comments 4th February 2022

RESOLVED to not raise any objections against this.

Clerk to request an extension for The Nook for comments to allow it to go on the agenda.

037.02/22 To receive details of Planning Results; (Previously circulated).

The report was noted.

038.02/22 Neighbourhood Development Plan.

- a. Noted that it is looking to go to referendum on 5th May. It has been passed subject to some minor alternations.

039.02/22 Newcastle Borough Local Plan Options and Appraisals Consultations.

The response that had been previously circulated was noted. It was noted that appropriate development will be acceptable, but not large scale.

040.02/22 HS2

No further meetings held.

041.02/22 Events.

a. Queens Platinum Celebrations 2022. To consider approving a budget to a maximum of £3000 for the preparations. – Noted that a working group will be meeting via zoom 8th February and the request for a budget has been made. **RESOLVED** to approve the budget for £3000 as at start point. Noted that the planters to be put in in the spring. To consider holding an event as a thankyou during Covid for the next agenda.

042.02/22 Birch Dale Play Area

Meeting to be held between KW and the Clerk later this week/next week. SPCA to provide advice re the Financial Regs requirements in relation to this.

043.0/22 Parish Appearances and Highways Issues.

a. Benches in Madeley Heath.

RESOLVED to continue with this as previously discussed and tidy the gateway areas up plus the benches. Separate quotes to be brought back to the next meeting for the different aspects of the work. AD to liaise with the local family regarding permission to continue with the memorial site. DW to email local contractors to get quotes.

b. Replacement planter in Madeley Heath – **RESOLVED** as above.

c. Work programme for the Village Handyman - Footpath to be cleared by Old School to be passed to Handyman via GW. Noted that footpath from Elmside etc to be looked at to remove the vegetation and footpath to Madeley Heath Motors is becoming unusable – to consider the Lengthsman for that. JW noted complaints received re Meadows School hedge by monument requires cutting. College Fields dog waste bins need reinforcing as they are being pushed over and rotting at the base. DW to contact the Borough Council. Noted that dogs should not be lose on the playing pitches and play areas. DW to include article in the next newsletter. BR reported issue regarding the trees by the Springs at Holborn footpath – village handyman to look at this. Clerk to follow up the damaged reimbursement of bus shelter by Asda.

044.02/22 Madeley Pool

a. Management agreement - To be considered in full at the next meeting.

045.02/22 Memorial Garden – DW to speak to Rachel about this regarding the stone.

046.02/22 Clerks Report.

This had been previously circulated and was noted.

047.02/22 Scheme of Delegation.

This has been circulated to all. The scheme will allow items to be progressed once approved through the budget or by separate resolution and clarifies what can and cannot do- SPCA has overseen this and have no further comments.

The Clerk will be asked to pull together a panel of agreed list of contractors with the necessary insurance requirements for a future meeting to approach for quotes.

RESOLVED to increase to £3000 in line with Financial regs regarding obtaining quotes. Clerk to consult with the Chair and Vice Chair or a min of 2 other Parish Councillors.

048.02/22 Exclusion of the public for agenda item 23 – no members present.

049.02/22 Appointment of grass cutting contract.

a) Noted that four contactors were invited to submit quotations for the grass cutting contract. There was no response from one and another declined to submit a quotation.

RESOLVED to appoint Countryside Services in line with their quote as circulated.

050.02/22 Race, Equality, Crime and Disorder Statement for the meeting.

The Council appreciated it had not taken any decisions that would impact on the above. Noted that there had been no police reports for a number of months. Clerk to request their attendance at future meetings.

051.02/22 Planned Absences

No absences were noted.

052.02/22 Dates of meetings in 2022.

It was **RESOLVED** to approve the following dates.

Thursday 7th April-to commence directly after the Annual Meeting of the Parish scheduled to commence at 7:00pm; Thursday 12th May directly after the Annual Meeting of the Parish Council scheduled to commence at 7:00pm; Thursday 9th June (note change of date as 1st Thursday in the month is now a Bank Holiday); Thursday 7th July; Thursday 4th August; Thursday 1st September; Thursday 6th October; Thursday 3rd November; Thursday 1st December.

053.02/22 Date, place and time of next meeting.

Thursday 3rd March 2022 to be held at The Madeley Centre commencing at 7:00pm.

The Chairman thanked everyone for their attendance and the meeting closed at 8.20pm.

Approved Payments Schedule Feb 2022

Voucher No	Description	Supplier	Total £
219	CSW Dec 8 hours @£10 ph plus phone	Rachael Standley	90
227	Staff Salary Feb	C Withington MPC RFO	266.47
228	Staff Expenses Feb	C Withington MPC RFO	16.48
229	Staff Mileage Feb	C Withington MPC RFO	6.3
230	Staff Salary Feb	J Simpson MPC Clerk	853.18
231	Tax and NI Feb	HMRC	91.35
232	Staff Expenses Feb	J Simpson MPC Clerk	108.15
233	Staff Mileage Feb	J Simpson MPC Clerk	69.3
234	Grass cutting Jan	Country Grounds Ltd	608.4
235	Swing Feb	Amy Taylor	70.04
236	Swing Feb	Kim Gleghorn	70.04
237	Printer Cartridges reimb	J Simpson MPC Clerk	155.4
238	Room Hire Dec, Xmas x 3	The Madeley Centre	200
239	Play inspection reports	Steve Hough	80
248	Bank transfer to reserves	Unity Trust	80000
249	64 Hours January 2022	David Moreton	1280
250	2022/23 Accounts subscription	Scribe	561.6

Signature

Date 11