

MADELEY PARISH COUNCIL
MINUTES OF PARISH COUNCIL MEETING held on Thursday 7th July 2022 at The
Madeley Centre, New Road commencing at 7:00pm.

Present:

Councillors:, J. Stephenson, (**JSt**) Chair Ms K. Walley (**KW**) Vice Chair, C. Hopkin (**CH**), Ms T. Morgan, (**TM**), A. Davenport (**AD**), Mrs. B. Ruscoe, (**BR**), G White, (**GW**), S White, (**SW**), D Whitmore (**DW left 9.10pm**), P Northcott

Clerk: Mrs J Penn-Jones (**JPJ**)

54.7/22 To receive Apologies for Absence (through the Clerk in accordance with standing orders)

Parish Councillors: Mrs J Whitmore, P Carnall, P Northcott (CC) & RFO-Mrs. C. Withington

55.7/22 To receive Councillors' Declarations of Pecuniary Interest in items on the Agenda.
G White & S White – Planning

56.7.22 Police

GW advised that unfortunately Inspector J Owen was unable to attend the meeting but that both GW & SW had attended a meeting with him. They were advised that the Madeley Post has been renewed for a further 4 years and that the police model had now gone from 3 to 10 hubs in Staffordshire and this includes officers working over 5 shifts over the area. Details of the Officer network will be forwarded over the next 2/3 weeks and the police will now be more visible. GW has the contact details for the Inspector.

57.7/22 Public Participation. (Open Forum)

There were 2 members of the public present for the public forum. Thanks were given, on behalf of the residents of Lea Court, for the grant of £300 in 2021, towards the purchase of patio furniture.

58.7/22 To consider approving and signing the Minutes of the last Regular Meeting held on Thursday 9th June 2022

RESOLVED; they are to be signed as a true and accurate record by the Chairman

59.7/22 To consider any matters arising from above

None

60.7/22 Reports from Borough and County Councillors.

Borough – GW attended the full NBC meeting at which a presentation was given regarding Walley's Quarry – NBC served an abatement notice in May 2021 against which the company has appealed and has a date in October for it to be heard. NBC has set aside funds for this. The Environment Agency has issued several notices with timescales for them to comply. 22,000 complaints have been made in February /March. Newcastle BC are working with both The Environment Agency & Staffordshire CC in this matter.

GW gave an update re planning issues. He advised that he is in talks with the builders regarding the concerns raised by residents in Woodside. The application regarding Station Rd had been deferred until the August committee;

GW had been in contact with Aspire re a tree in Morningside which is due to be removed next week; Bees nest reported which is due for removal; Bevan Place – the hole has now been

filled; The dead goose has been removed from River Lea; New Bridge – foundations are due to start shortly. Greyhound Court – there will be increased police present in the area.

- a. **County** – No report received.

61.07/22 Exclusion of the Press and Public

There was 1 member of the public present.

62.7/22 Financial Matters

- a. To consider Grant applications under the Grants Programme

- An application was received from the Lea Court Residents for £300 towards the purchase of a BBQ and a polytunnel. Following a discussion the members requested further information including quotes before a decision could be made and the application was deferred until the August meeting.

b. It was **RESOLVED** to approve of payments/orders receipts and transfers. Appendix A – Approved as per attached payment schedule.

c. It was **RESOLVED** to accept the Budget update and the bank reconciliation of Appendix B –.

d. Expenses policy – deferred until August

63.7/22 CCTV - Update

The Clerk advised that the installation would take place at the end of August and that the order had been placed for the CCTV equipment. No installation date for the latter could be given until the post been installed. She advised that a CCTV policy would need to be written and approved by the member. KW offered to do this.

64.7/22 To consider planning applications received (and any that are received between date of agenda and meeting)

Old Manor House – no objections

Finney Green – No Objections

EE Phone Mast – Entrance to Madeley White Star ground – no objections

Woodside – 21/0086 – objection to the wall near buildings – JPJ to raise objection in line with the objection raised by GW in his capacity as a Borough Councillor.

65.7/22 To receive details of Planning Results; (Previously circulated).

None received

66.7/22 It was resolved to close the meeting for the next item.

66.7/22 Neighbourhood Development Plan.

Quotes have been received to undertake the legal review and after discussion it was Resolved to accept the quote and to instruct the solicitors.

67.7/22 Parish Email Accounts

JS produced a document to advise how to set up parish email accounts which was distributed to all members and offered training if required. The Clerk advised of the need for all members to have a separate email account for Parish business. It was resolved that all members should now try to get the new emails set up and to advise the Clerk when they had done so.

68.6722 London Bridge

It was decided to defer until August whilst the Clerk gets quotes for Book of Condolence.

69.7/22 Review of Working Groups & Committees

The members reviewed the list of working groups & committees and after reviewing and discussion, nominations were made and accepted. The Clerk will forward a new list of working group & committee members to all members prior to next meeting.

70.7/22 Events

a. Remembrance Service – a quote had been received for the catering (provision of tea/coffee) after the service on 11/11/22 which after discussion it was resolved to accept. The order for wreaths would be placed when it was known if the schools would be providing their own. This would be deferred until the August meeting.

b. Christmas - the Pantomime was provisionally booked by previous Clerk. JPJ to chase to get confirmation and invoice for deposit. Sassy Grey has been approached to sing at meal on 4/12/22 and KW to get menus & quotes for buffet/hot meals for the August meeting. Light switch on will take place on the 3/12/22 following a possible Xmas market at the Madeley Centre with a possible retro xmas party in the evening. Events committee members to consider options and present at a future meeting.

c. Scarecrow Competition – following discussion it was decided to try and combine this with Halloween and to have a best dressed house competition.

71.7/22 Memorial Garden Update

JS advised that permission had been received for the installation of the memorial. The Clerk will contact the stonemasons to advise and to let the Parish Council and the Madeley Centre know what date this would be.

72.7/22 Allotments – Handrail(addition)

The clerk informed that as yet no quotes had yet been received and it was resolved to defer this matter until August meeting.

73.7/22 Community Support Worker

After discussion it was decided to defer this item to the August meeting to review the job description and advert.

74.7/22 to consider Parish Appearances and Highways Issues

The footpath on the junction of New Road and Heighley Castle Way has basically disappeared- GW to contact Dave Moreton to discuss.

Geese – the Clerk is looking to get quotes for footpath cleaning; JS will contact previous clerk to try to get contact details for landowner to get permission to access land to help with limiting the number of geese next year;

Noticeboard replacement – Clerk is currently getting quotes.

75.7/22 Clerks Report.

The Clerk gave her report.

76.7/22 Madeley Pool/S106

The scope of works was approved and after discussion it was decided to co-opt 3 or 4 members of the public on to the group. KW to put out advert for volunteers. The next meeting of the group will be on 8/8/22. CH has contacted J Broom and Staffs Wildlife who want a meeting to discuss

projects. He will report back at a later date. Heads of Terms – CH has referred this to GW & JS and will send out to members prior to passing to Newcastle BC via Clerk.

77.7/22 Pump Track

JS referred to the document regarding the plan and quote for a pump track within the village. He advised that would need to look at the funding streams in conjunction with NBC. CH advised the need to further explore what would be involved. DW raised concerns regarding the placement of the site. It was agreed to defer for a full discussion in August.

78.7/22 To Consider the Race, Equality & Crime & Disorder Statement for the meeting

The Council appreciated it had not taken any decisions that would impact on the above

79.7/22 To note Councillors planned absence

TM advised would not be attending next meeting.

53.6/22 Date, place and time of next meeting.

Thursday 7th August 2022 to be held at The Madeley Centre.

Approved Payments – July 2022

Voucher	Cheque	Code	Name	Description	Amount
107		43 - MPC Events_Xmas/Jubilee	MPC Jill Whitmore	Jubilee Prizes etc for day	92.00
108		43 - MPC Events_Xmas/Jubilee	Beryl Ruscoe MPC	Jubilee Prizes etc for day	135.00
109		4 - Office Expenses	MPC Clerk JPJ	Tesco top up Mobile Phone June addit	20.00
110		50 - MPC Grants Programme	Madeley Darby and Joan	MPC Grant app 22/23 coach	595.00
111		3 - Employers NIC	HMRC	P11D NIC Class 1a Employer Contribu	157.24
112		43 - MPC Events_Xmas/Jubilee	Everybody Sport and recreation	Jubilee tea party	518.40
113		43 - MPC Events_Xmas/Jubilee	Jamie Stephenson	Flag map pin Jubilee event	5.99
114		43 - MPC Events_Xmas/Jubilee	Jamie Stephenson	Jubilee Sweets reimburse	19.47
115		30 - Bus shelters cleaning and re	JD Quick Cleaning	Bus shelter clean june	180.00
116		17 - Cllr and Staff Training/mater	SPCA	JS training Cllrs SPCA	30.00
117		27 - Play areas main	Steve Hough	Play inspection June	80.00
118		29 - Village Appearance/Memori	Steve Hough	Benches and planters by Crewe Arms	1,292.00
119		55 - Allotments	Steve Hough	Fence staining at Madeley Centre	334.00
120		29 - Village Appearance/Memori	MPC Dave Whitmore	Plaque reimbursement Madeley Memc	16.95
121		37 - Grass cutting highways	Country Grounds Ltd	Grass cutting verges	668.40
122		27 - Play areas main	Country Grounds Ltd	Grass Cutting Birchdale	60.00
123		37 - Grass cutting highways	Country Grounds Ltd	Madeley Heath grass to Mway bridge	264.00
124		26 - Geese control and Madeley	Country Grounds Ltd	Grass Madeley Pool	220.44
125		24 - Website	Redoko	Website issues fix	100.00
126		29 - Village Appearance/Memori	Elmside	Winter planting	680.00
127		6 - RFO net Salary exc Tax and I	C Withington MPC RFO	Staff Salary July	266.47
128		8 - Standard Office expenses	C Withington MPC RFO	Staff Expenses July	16.48
129		1 - Clerks net Salary exc Tax anc	MPC Clerk JPJ	Staff Salary July	563.20
130		64 - Tax NI and PAYE Clerks an	HMRC	Tax and NI salary July	207.20
131		8 - Standard Office expenses	MPC Clerk JPJ	Staff Expenses July	118.15
132		34 - Swing security	Amy Taylor	Swing July	70.04
133		34 - Swing security	Kim Gleghorn	Swing July	70.04
134		43 - MPC Events_Xmas/Jubilee	Sassy Grey	Sassy Grey Jubilee Singer	75.00
135		17 - Cllr and Staff Training/mater	SPCA	SPCA chairman training	75.00
TOTAL					6,930.47

Signature

Date 15