

Madeley Parish Council

MINUTES OF Madeley Parish Council MEETING held on Thursday 1st December 2022 commencing 7pm at The Madeley Centre, New Road, Madeley

Present: Councillors J. Stephenson (JS) Chair), C. Hopkin (CH), T Morgan (TM), G White (GW), S White (SW), B Ruscoe (BR), Peter Carnall (PC), Trevor Nicoll (TN).

In attendance: K. Howe (Locum Clerk), Community Police Officer, 15 Members of the Public (MOP), Councillor Paul Northcott

PART A

- 172.11/22** Apologies for Absence in accordance with Standing Orders received from Cllrs. Kimberley Walley, Alan Davenport.
- 173.11/22** Councillors' Declarations of Pecuniary Interest in items on the Agenda: None
- 174.11/22** Disclosures of Personal and Prejudicial Interests from Councillors on matters to be considered at the meeting - None.
- 175.11/22** Public Participation / Open Forum

A number of residents attended to put their views regarding the proposed Pump Track. MOP stated that only a third of Madeley High School pupils live in Madeley. There is a cable under proposed BMX track and 2 poles in the middle. Could they be re-routed? GW responded the company being contracted have done over 200 installations and are used to working where existing services impact. There is a change of construction methods – now surface mount no more than a foot depth. Survey would include full service investigations any issues included in costings. Consultation will decide if MPC spend time and resources on full consultation programme. Consultation will include door to door leaflets, in shops and on-line. If majority agree, only then will MPC contract survey and full costings.

MOP raised issue of contaminated ground. GW advised Pump Track would need full planning permission so NUL Council would investigate, and Western Power would be a statutory consultee. MPC would seek grant funding for installation. MPC may need to allocate a few thousand pounds for set up costs.

MOP stated you can't compare Madeley to Kidsgrove – it's an aging population. Current location is too 'out of the village'. It would be better placed in the field opposite the Madeley Centre. Residents are concerned about vandalism and kids throwing things onto the railway.

MOP spoke countering previous views expressed saying MPC needed to consider younger children and teenagers coming in to Madeley. There is nothing for young people to do in the village. It takes a whole village to bring up a child and the onus cannot be placed entirely on parents. He stated as someone growing up in Madeley he couldn't see a 'downside'. Location 'out of the village' was a benefit as it wouldn't disturb residents. Youth obesity is an ongoing issue.

MOP mentioned the proposed Youth Club saying teenagers want pool tables, Xboxes, play stations. Also, need lots of experienced volunteers and youth workers to engage young people.

The Chair thanked MOP's attending for their comments.

176.11/22 Confirmation of Minutes

Councillors **RESOLVED to approve** and for Chair to sign as a factual record the Minutes of the last **Council Meeting** held on **Thursday 3rd November 2022** with minor amendment:

157.10/22 d fee increase from £531.80 to £543.62

177.11/22 Matters Arising - None

178.11/22 Co-option of a Parish Councillor

Councillors considered co-option of Cecilia Cahill (completed co-option form circulated), **NOTED** her interview responses and **RESOLVED** to defer their decision until January meeting when the other co-option applicant would be present.

179.11/22 a Report from Borough Councillors

Councillors **NOTED** verbal report from Borough Councillor Gary White.

Planning update:

- Honeywell Lane – S106 allocation has been extended by 12 months. Applicant has committed to engage on how to spend the money.
- Aspire – resident issues continuing. 3 live cases being chased with officers for resolution.

Local incident reported this evening – resident on phone to 101 for 60 minutes and couldn't get through.

850th Anniversary of the Borough – SW is chairing. Going live on website with 40 events in borough over the next year.

179.11/22 b Report from County Councillor

Councillors **NOTED** verbal report from County Councillor Paul Northcott.

Highways - Moving to gritting. 302 repairs and gully clearances. 106 reports of pavement and road issues. Inspection of gullies in Madeley taken place and jetting out to avert issues. Hire of new thermal repair unit fusing existing tarmac to improve seals and reduce ingress of rain to improve longevity of repairs. CH stated no remedial works done to limit flooding at Onneley. JS stated Bower End Lane has same issues. GW stated Newcastle Road drains need jetting out as they are visibly clogged with leaves.

Climate Change – applications open until 23rd December for transfer to LED lighting and other items like double glazed doors. Link on website to County Councillors Climate Fund.

Climate Change Strategy approved. Monitors used in schools to check adequate ventilation are available for businesses to loan to check carbon emissions.

Local Plan – considering zoning fast food outlets to be embedded as a policy with supplementary guidance. Looking at rural deprivation.

Pump Track – received representations regarding concerns on parking, lighting, H&S, supervision of site, impact on precept.

Barriers adjacent to One Stop – no progress to report, but Liaison Officer assured him he will be looking at it in the next few weeks. Additional funding is required. PC commented vehicles consistently parked block road making it dangerous for pedestrians. It needs 2 concrete posts to stop people parking. PN requested a sketch of location. PCSO confirmed there are no restrictions, hence they have no authority to prevent parking. GW requested Clerk to find out who owns the land through Land Registry search.

180.11/22 Police Update

Councillors **NOTED** verbal report from the Community Police Officer in attendance:

- Road Traffic Collisions on Furnace Lane and Moss Lane.
- Theft of scrap at Bramble Lane.
- Suspicious incident around Madeley High School – inappropriate approach to two school pupils.
- 2 additional officers now working in Madeley Police Team, response officers covering Madeley 24/7. PC's Tim Jones and Gareth Robins.
- PCSO explained and circulated information on Smart Alert App.
- Re-starting Police Surgeries at Madeley Centre – first on 20th December – being widely advertised. An opportunity for the public to chat about concerns informally.

181.11/22 Financial Update

Councillors considered and approved actions as detailed below on Financial Matters:

- a. Grant applications under the Grants Programme (balance £2,005)
Onneley Cricket Club – towards purchase of Junior Coaching Equipment –
✓ Duncan Fearnley Coaching Kit (large) - encouraging youth to get involved in sport. Councillors expressed their disappointment that the Chairman or Secretary had not attended to present the application.

Council **RESOLVED** to approve the grant of £300 requested.

- b. Councillors considered the draft budget for 2023/24 and **NOTED** the precept request at 4% increase. TN requested current ear-marked Reserves are explained. RFO to circulate explanation of ear-marked Reserves.
JS proposed, GW seconded, Council **RESOLVED** to put precept request of 4% increase forward to consultation. This would see an expected increase from £45.68 to £47.51 per year for a Band D property (approx. 3p per week increase).

- c. Council **RESOLVED** to agree the budget consultation to start at 6.45pm on 5th January 2023 at the Madeley Centre prior to the Full Council meeting which will seek to approve the budget immediately after consultation.
- d. GW questioned if justification for additional spend of £53 over the approved budget of £450 for the Halloween event and reimbursement to Cllr Whitmore. JS confirmed all expenditure was duly receipted. Council **NOTED** original room hire budgeted had been subsequently waived by Madeley Centre. Council **NOTED** that all future spend in excess of an agreed budget must receive written approval prior to purchase and all purchases remain the property of the Parish Council for future use (storage to be agreed). **RESOLVED** to approve additional expenditure with the above proviso.
- e) GW proposed, JS seconded, Council **RESOLVED** to agree the budget for the Christmas 2022 events (**currently set at £3,500**) and approval of payment of invoices/donations in advance of the next meeting by delegated authority
- f) Council **RESOLVED** to approve a donation to Royal British Legion in the sum of £150, representing the cost of the wreaths supplied for the service (£103) and a small supplementary donation.
- g) RFO has advised of retirement of previous internal auditor. Council **NOTED** requirement to appoint a new Internal Auditor for the Accounts year ending 31 March 2023 – cost last year £55. Council asked RFO to obtain a quote from John Henry – suggested by Locum Clerk. RFO to ask advice of neighbouring parishes. Locum Clerk to advise RFO of other internal auditors to approach for comparison quotes. Costs to be notified.
- h) Council **RESOLVED** to approve the annual renewal of the Data Protection registration with the ICO (at a cost of £40) and **NOTED** the renewal of the SCC DPO contract.
- i) Council **RESOLVED** to approve the renewal of membership fees for RFO to Society of Local Council Clerks at a cost of £35.52 (pro rata) – and **NOTED** Clerk cost to be notified once appointed
- j) Council **RESOLVED** to approve buying in specific pension advice from a financial advisor for a Pension Scheme in the event the new permanent Clerk does not opt out.
- k) Councillors **NOTED** request to agree an overall budget from reserves for actions approved relating to College Gardens/Neighbourhood Plan – Council **RESOLVED** in **PART B CLOSED AGENDA**
- l) Council **NOTED** the budget update (**included in Appendix A**)
- ✓ m) Council **RESOLVED** to approve payments/orders, receipts and transfers. (**Appendix B**) – signed in meeting by Cllr. Simon White.
- n) Council **RESOLVED** to approve the bank reconciliation statement (**Appendix C**) – signed in meeting by Cllr. Simon White.

182.11/22 Planning Matters

Council **RESOLVED** to make formal comment on the following planning applications received:

- **22/00977/FUL** Chapel Cottage, Moss Lane, Madeley. Demolition of existing store and construction of extension (resubmission). CH to provide written comments to Locum Clerk.

- Manor Farm CH to provide written comments to Locum Clerk.
- Lycett – already has outline planning permission. CH to provide written comments to Locum Clerk.

Council **NOTED** an update on:

- **22/00684/FUL** White Star FC, 77 Dartmouth Ave, Westlands, Newcastle under Lyme ST5 3NS – to PERMIT the above development

183.11/22 Locum Clerk Contract

TM proposed, SW seconded, Council **RESOLVED** Chair to authorise (via LCC) Locum Clerk contract be amended from 16 hours per week to 20 hours per week (matching previous month's resolution for 20 hours per week permanent Clerk contract). Council **NOTED** ongoing Tech issues causing additional working hours for Locum Clerk plus existing backlog. Council **RESOLVED** to incur necessary expenditure for Tech support to solve IT issues impacting.

184.11/22 HS2

Council **NOTED** GW verbal update on quarterly review meeting. Junction 15 M6 concerns raised on design philosophy. Balfour Beatty providing design details. Red Lane early environmental works progressing. Closure of Red Lane Bridleway is not related to HS2 works, but County Council safety issues. Cemetery planting did not go to plan. Sapling planting will now be undertaken in Autumn next year. Acquisition of land on Barr Hill to create passing places requiring compulsory purchases – GW and SW helping residents apply for 'Need to Sell' scheme through HS2.

185.11/22 Play Areas

Birchdale refurbishment – Council **NOTED** GW verbal update on progress of works evidenced by reduced earth mound and meshing installed under fencing. However, still work in progress and should have been completed by last Saturday. Council **NOTED** inclement weather had impacted but JS will chase completion date.

186.11/22 Events

Council **NOTED**:

- a) Remembrance Day Service – was very successful. Council had **RESOLVED** a donation to the Royal British Legion (as included in Financial Update).
- b) Christmas Events preparations – Chair had circulated a written report and approved JS to buy selection boxes.

187.11/22 Youth Activities

Chair had circulated a written report. Council **NOTED** Madeley Centre had made funding application to National Lottery for YMCA GO! For decision in December tranche of awards. If successful, there was a March start date of new youth

provision to be run by professionals (not a re-opening of the youth club). Councillors questioned 'what would it be called?' and asked for YMCA advice. Council **NOTED** steps taken, requesting item be brought to February meeting to consider outcome of grant application and any additional funding required.

188.11/22 Pump Track Proposal

Councillors had received a pre-read draft consultation document produced through Survey Monkey, to be replicated as a paper document circulated to all homes to ensure ALL residents can respond. GW read out questions to be included and explained yes / no response and comment box.

CH commented he thought the questions very appropriate.

TN commented he thought question 5 should be re-written. Should there be a Pump Track in the village? If so, where? Hence, suggested changing q.1 or q.5.

GW agreed the need to make people aware of locations previously considered and concerns considered. Need to convey to residents there is likely to be a precept request increase this year anyway. Hence, question re. would people support a precept rise is not linked. Suggest adding what Band D precept is currently to provide context and clarification.

JS proposed, TM seconded, Council **RESOLVED** unanimously to approve taking the proposal for a pump track at Bower End Lane to public consultation and the procedure proposed for doing so.

189.11/22 Parish Appearance

Council **NOTED** Dave Morton was doing a very good job.

189.11/22 Madeley Pool

Council **NOTED** verbal update on the Madeley Pool project. Groundworks had supplied outline proposals to improve pool, environment and surrounding areas. Overall cost £422k. Installation of elevated board walks was largest project. Band stand / shelter costed at £70k. GW asked Groundworks talk to their funding arm to identify which projects were eligible for HS2 / Lottery / s.106 money. TN countered he advised caution on price indications provided. Council requested Pools Working Group make a wish list of priority projects.

190.11/22 Equality & Diversity

Council **NOTED** the Equality & Diversity Policy and their crime prevention powers for the Meeting;

191.11/22 Council planned absence – None notified

192.11/22 Next Meeting

Council **NOTED** the date of the next regular Council meeting as **Thursday 5th January 2023 to commence at 7:00pm.**

At this point the Public and Press were excluded for items determined as confidential

PART B CLOSED Meeting Agenda

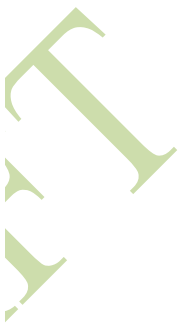
Councillors **NOTED** that in future all financial / legal information will be circulated to MPC councillors 'IN STRICTEST CONFIDENCE'. Councillors are reminded of the Code of Conduct.

Councillors **NOTED** the onus of responsibility was on the individual councillor to provide a formal apology for their absence to the Clerk or Chair.

JS proposed, GW seconded, Council **RESOLVED** unanimously to approve required actions for professional fees in respect of College Fields.

Meeting Closed 9.30pm The Chair thanked councillors for their contributions and wished all a peaceful and enjoyable seasonal break.

FINAL DRAFT



BACS AUTHORISATION DECEMBER 2022

Approved Payment Schedule – December 2022

Voucher Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
103	01/12/2022		Bank of Scotland Curr		SOC SLA DPO	Saffordshire County Council	E	135.00		135.00
203	01/12/2022		Bank of Scotland Curr		Room Hire October	The Madeley Centre	E	28.00		28.00
209	01/12/2022		Bank of Scotland Curr		Staff salary Sept and Oct SLCC	SLCC	S	2,567.50	513.50	3,081.00
209	01/12/2022		Bank of Scotland Curr		Staff salary Sept and Oct SLCC	SLCC	S	49.35	9.85	59.10
216	01/12/2022		Bank of Scotland Curr		Wreaths x 8 plus donation???	RBL Poppy appeal	E	150.00		150.00
217	01/12/2022		Bank of Scotland Curr		Grant Madeley Centre mainten	The Madeley Centre	E	4,000.00		4,000.00
218	01/12/2022		Bank of Scotland Curr		Panto Tickets	Kimberley Valley PCLR	E	26.14		26.14
219	01/12/2022		Bank of Scotland Curr		Halloween spend 2022 reimbu	MPC Jill Whitmore	E	509.20		509.20
220	01/12/2022		Bank of Scotland Curr		Manor Road rent	The Trustees of Lord O'Neills	E	25.00		25.00
221	01/12/2022		Bank of Scotland Curr		Grass cutting veigees	County Grounds Ltd	S	557.00	111.40	668.40
222	01/12/2022		Bank of Scotland Curr		Grass Cutting Birchdale	County Grounds Ltd	S	50.00	10.00	60.00
223	01/12/2022		Bank of Scotland Curr		Madeley Heath grass to Mway	County Grounds Ltd	S	220.00	44.00	264.00
224	01/12/2022		Bank of Scotland Curr		Grass Madeley Pool	County Grounds Ltd	S	183.70	36.74	220.44
225	01/12/2022		Bank of Scotland Curr		Staff Salary Dec	C Withington MPC RFO	E	327.19		327.19
226	01/12/2022		Bank of Scotland Curr		Tax and NI Dec	HMRIC	E			
227	01/12/2022		Bank of Scotland Curr		Staff Expenses Dec	C Withington MPC RFO	E	16.48		16.48
227	01/12/2022		Bank of Scotland Curr		Staff Expenses Dec	C Withington MPC RFO	E	18.90		18.90
228	01/12/2022		Bank of Scotland Curr		Swing	Amy Taylor	E	70.04		70.04
229	01/12/2022		Bank of Scotland Curr		Swing	Kim Gleghorn	E	70.04		70.04
230	01/12/2022		Bank of Scotland Curr		October 80 hours	David Moreton	E	1,600.00		1,600.00
231	01/12/2022		Bank of Scotland Curr		Room Hire Nov	The Madeley Centre	E			
232	01/12/2022		Bank of Scotland Curr		Bus Shelter clean Nov	JD Quick Cleaning	E	175.00		175.00
233	01/12/2022		Bank of Scotland Curr		Play Inspection Nov	Steve Hough	E	80.00		80.00
234	01/12/2022		Bank of Scotland Curr		Grant application 22/23	Cruneley Cricket Club	E	300.00		300.00
235	01/12/2022		Bank of Scotland Curr		Knights College Gardens Legal	Knights	S	432.00	86.40	518.40
236	01/12/2022		Bank of Scotland Curr		Knights College Gardens Legal	Knights	S	1,696.56	339.31	2,035.87
237	01/12/2022		Bank of Scotland Curr		Timesheet Nov 80 hours	David Moreton	E	1,600.00		1,600.00
238	01/12/2022		Bank of Scotland Curr		Removal of Data Protection fee	ICO	E	40.00		40.00
Total								14,927.00	1,151.20	16,078.20

	Bank Reconciliation at 26/11/2022		
	Cash in Hand 01/04/2022		141,397.03
	ADD Receipts 01/04/2022 - 26/11/2022		77,759.12
			219,156.15
	SUBTRACT Payments 01/04/2022 - 26/11/2022		65,739.21
A	Cash in Hand 26/11/2022 (per Cash Book)		153,416.94
	Cash in hand per Bank Statements		
	Petty Cash 14/04/2021	0.00	
	Unity Trust Bank 30/09/2022	81,126.90	
	Bank of Scotland Current 26/11/2022	4,267.64	
	Bank of Scotland Deposit 26/11/2022	64,522.48	
			149,917.02
	Less unrepresented payments		500.08
			149,416.94
	Plus unrepresented receipts		
B	Adjusted Bank Balance		149,416.94
	Error A does NOT equal B		
	ERROR IS	£4,000.00	

Note the £4000 is in relation to the payment already made for the Madeley Grounds Maintenance contribution as agreed at the last meeting (but to be included on 1st December payment schedule).

HL