

Madeley Parish Council

MINUTES OF Madeley Parish COUNCIL Meeting held on Thursday 6th April 2023 commencing 7.20pm at The Madeley Centre, New Road, Madeley

Present: Councillors J. Stephenson (JS) Chair), K. Walley (KW), C. Hopkin (CH), B. Ruscoe (BR), T. Nicoll (TN), J. Whitmore (JW), D. Whitmore (DW), Cecilia Cahill (CH), T. Morgan (TM), G. White (GW), S. White (SW), P. Carnall (PC).

In attendance: K. Howe (Locum Clerk), C. Withington (RFO), Paul Northcott, and 41 Members of the Public (MOP's).

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- 259.4/1 Apologies for Absence in accordance with Standing Orders there were none.
- 260.4/2 Councillors' Declarations of Pecuniary Interest in items on the Agenda: none.
- 261.4/3 Disclosures of Personal and Prejudicial Interests from Councillors on matters to be considered at the meeting: none.
- 262.4/4 Public Participation / Open Forum
- MOP notified White Star junior team are being pushed off site – requesting Parish Council intervene given they have let the land to White Star on a peppercorn lease and assist in resolving issue impacting.
 - MOP notified proposed pump track consultation forms haven't been received by many parishioners.
 - MOP notified locating track at Bower End is wrong end of village and will be a haven for adult anti-social behaviour. Money should be used for new Youth or Scout Club. Asked will CCTV be monitored 'live'? GW responded CCTV will not be monitored 'live' but recorded and used for investigation should any anti-social behaviour be reported.
 - MOP notified there is a very active Scout Club in Betley and Madeley Parish (in active existence for 94 years) providing wide variety of activities for young members at affordable costs.
 - MOP notified Silverdale have a fantastic pump track – suggest you work with them on development.
 - MOP notified she lived in village all her life and used previous BMX track herself. Now has children aged 5-14 years. Young people won't attend a Youth Club – it's not what they want now.
 - MOP notified lived in Madeley for 57 years. It wasn't an official BMX track, it was informally laid out by residents. GW responded NUL Borough Council formally acknowledge it was used as a BMX track by residents.
 - MOP notified of continuing traffic concern. In 15 minutes, she noted 45 cars passed her home exceeding sped limit. JS acknowledged her concern and advised this issue has been formally raised with Staffordshire County Council Highways.
 - MOP notified he has used pump tracks all over the county and in Telford regularly. He never sees any anti-social behaviour. 10-year-olds are not interested in drugs. They don't want to attend a Youth Club and play snooker. They want to ride bikes and will find somewhere to do it – officially provided or not. The world has moved on – they have different interests which need to be catered for locally. Seems more appropriate to have an organised location for such activity, where it can be formally monitored.

 4th May 2023

263.4/5

Confirmation of Minutes

a) CH proposed, SW seconded, Council unanimously **RESOLVED to approve** and for Chair to sign as a factual record the Minutes of the last **Council Meeting** held on **Thursday 2nd March 2023**.

264.4/6

Matters Arising – none.

265.4/7

Police Update

No community police officer in attendance, written report supplied presented verbally by GW:

- Report of electric scooter stolen. Offender located, arrested and scooter returned to owner.
- Suspicious incident concerning man entering home of a 92-year-old woman, gaining her confidence. No theft appeared to occur. Images of man captured with enquiries ongoing.
- Report of damage to HS2 fencing at bottom of River Lea Mews.
- Vehicle stolen from forecourt of Madeley Motors.
- No anti-social behaviour reported this month.

266.4/8

Pump Track Proposal

- a) Council considered and **noted** GW's presentation on consultation survey undertaken in respect of the proposed Pump Track at Bower End Lane. 325 respondents - 85.5% in favour, 14.5% against. Council **noted** UK average survey response rate is 10% and responses received matched this. GW confirmed no intention to make a precept increase, intention is to seek external funding to pay for infrastructure. GW gave overview of opinions for and against.
- b) Given large majority of survey respondents were in favour, Council considered how to progress the project.
- c) GW proposed, KW seconded, 2 councillors abstained, Council **resolved** to approve up to £2,000 to appoint a consultant bid writer to prepare external grant applications for proposed infra-structure funding.

267.4/9 Geese Control

- a) Council **noted** paper circulated by Chair evidencing legislative requirement to use non-lethal measures for Geese control and potential actions available this year.
- b) Council **noted** regulatory framework and 7 proposals identified in the paper. JS proposed, PC seconded, Council unanimously **resolved** to approve actions and costs identified.

268.4/10

Reports from Borough and County Councillors

a) **Borough Councillor report**

- At Borough and Town level residents received a mailshot informing them council tax is being held at 1.99% as the commitment last year.
- Investment in the town centre is continuing with planning application for new multi-storey car park opposite Magistrates Courts. Clearance of Astley Walk shopping arcade nears completion allowing the facility to be demolished early summer, making way for new build food court with offices above.
- Compulsory purchase orders continue related to HS2. Attempting to delay for further dialogue and involve press and local MPs.
- HS2 undertaking services investigations (by radar) along A525 up to Barr Hill and have been assured options scoping exercise only.



- Locally helping several residents with private landlord issues, seeking appropriate housing within the village.
- Liaising with Borough Officers regarding lease of Madeley Pool to Parish Council.

b) County Councillor report

- Elections within Stafford - period of 'purdah', so few decisions being made.
- £4.5 m funding towards road repairs.

269.4/11 Governance

- a. Council reviewed, JS proposed, KW seconded and Council unanimously **resolved** to re-approve Madeley Parish Council Standing Orders with no amendment.

270.4/12 Financial Update

- a) Council considered grant applications received under the Grants Programme (new financial year balance £4,000):
 - JW proposed, KW seconded, Council unanimously **resolved** grant of £390 to Madeley Scouts for total costs of purchasing new flags and a replacement Beaver flag. Documents circulated.
 - JW proposed, JS seconded, Council unanimously **resolved** grant of £665 to Darby & Joan for coach trip to Llandudno.
- b) Council **noted** CW advice that £45,000 reserves were being used to top-up this year's budget. Council will need to consider project costs supported next year. JS proposed, TN seconded, Council unanimously **resolved** to approve Reserves policy presented at **Appendix A**.
- c) Council **noted** the draft Statement of Accounts for year ending March 2023.
- d) JS proposed, KW seconded, Council unanimously **resolved** to approve the Bank Reconciliation Statement at **Appendix B**.
- e) Council **noted** the arrangements for the Audit of Accounts for year ending March 2023
- f) JS proposed, Council unanimously **resolved** to approve payments/orders of £15,007.69, receipts and transfers at **Appendix C**.
- g) Council **noted** proof of public liability insurance had been supplied by J. Quick (bus shelter cleaning contract).

271.4/13 Planning Matters

- a. **23/00194/FUL** Mistral, Newcastle Rd, Madeley. Single storey side extension and new porch to front elevation.

Council **resolved** to approve Clerk, under delegated authority, submitted **NO OBJECTION** response prior to deadline of 5th April:

- b. Council **noted** NUL Planning decisions:
 - **22/00948/FUL** Furnival Farms, Manor Farm, Manor Rd, Baldwins Gate. **PERMIT**. Conversion of former barn to form three single bedroom units for holiday lets.
 - **22/01025/LBC** Furnival Farms, Manor Farm, Manor Rd, Baldwins Gate. **PERMIT**. Conversion of former barn to form three single bedroom units for holiday lets.

272.4/14 Resignation of Councillor



415123

Following the resignation of Councillor Alan Davenport:

- a) Council **noted** the process undertaken notifying Cllr Davenport resignation to the elections officer. JS proposed, GW seconded, Council **resolved**, following the expiry of the public notice, to advertise the role for co-option.
- b) Council unanimously **resolved** to appoint new representatives/members to the following committees and external bodies to replace Cllr Davenport membership:
 - Cllr. T. Morgan to Madeley Schools Trust
 - Cllr. J. Whitmore to Allotments Committee
 - Cllr. C. Hopkins to Staffing Committee

273.4/15 Staffing Matters

Following the closing date for applications for the combined role of permanent Clerk/RFO to Madeley Parish Council:

- a) Council **noted** Chair's verbal report on 5 applications received. Staffing Committee met by Zoom to shortlist candidates. 3 candidates recommended for interview on 17th April.
- b) JS proposed, GW seconded, Council unanimously **resolved** to devolve power to the Staffing Committee to undertake the recruitment process and make recommendations of proposed candidate to the Parish Council at May's meeting.

274.4/16 Allotments

- a) Council unanimously **resolved** to approve the process for submitting the annual rent requests from tenants at the allotments for 2023-24 at current rate of £18 p.a.
- b) Council **considered** ongoing costs identified in the paper circulated by the Chair in respect of the allotments, relevant local comparable allotment rents, and need notified for appropriate increase to annual rents from financial year April 2024.
- c) JW proposed, JS seconded, Council unanimously **resolved** to consult allotment holders, but approved to implement realistic increase to annual allotment rental charges (based on costs to operate) for financial year 2023-24 at £25 and 2024-25 at £30.

275.4/17 HS2

- a) Council **noted** GW's verbal update. HS2 works still continuing despite 2 year 'pause'. Compulsory purchase orders still being enacted. GW seeking meeting with Community Liaison Officer for June when they can present with detail.
- b) Council **noted** walk-over surveys taking place w/c 10th April considering the power supply route.

275.4/18 Parish Appearance

- a) JS proposed, Council unanimously **resolved** to approve quotation cost £542 for additional raised bed (to match existing on Wharf Terrace).
- b) Council **noted** update on damaged grit bins and resolved to postpone to May meeting. DW offered to provide location report and photographs of grit bins to be replaced.

276.4.19 Chair/ Locum Clerk Report



415123

Council **noted** Chair report circulated respect of progression of projects since March meeting and **resolved** to postpone further action to May meeting due to time limitations.

277.4/20 Equality & Diversity

Councillors **noted** need to be mindful of the Equality & Diversity Policy and their crime prevention powers for the Meeting.

278.4/21 Councillors' planned absence – Cllr. K. Walley by email notified apologies for absence at May Council meeting.

279.4/22 Next Meeting

Council **NOTED** the date of the next regular Council meeting as **Thursday 4th May 2023 to commence at 7pm at Madeley Centre.**

Meeting closed at 9.10pm. Chair thanked members of public and councillors for their attendance.



4/5/23

Appendix C Payment schedule & receipts - see attached

Payment schedule to be appended to Full Council meetings for the official signed record and cheques/payment records to be signed by 3 councillors at the meeting on (S White, G White, J Stephenson, T Gibson, J Whitmore)

Receipts
NIL

Madeley Parish Council
PAYMENTS LIST

Voucher	Code	Date	Minute	Bank	Cheque No	Description	Supplier	VAT Type	Net	VAT	Total
1	Grass cutting highways	06/04/2023		Bank of Scotland Curr		Grass cutting verges	Country Grounds Ltd	S	557.00	111.40	668.40
2	Play areas main	06/04/2023		Bank of Scotland Curr		Grass Cutting Birchdale	Country Grounds Ltd	S	50.00	10.00	60.00
3	Grass cutting highways	06/04/2023		Bank of Scotland Curr		Madeley Heath grass to Mway	Country Grounds Ltd	S	220.00	44.00	264.00
4	Geese control and Madeley P	06/04/2023		Bank of Scotland Curr		Grass Madeley Pool	Country Grounds Ltd	S	183.70	36.74	220.44
5	RFU net Salary exc Tax and I	06/04/2023		Bank of Scotland Curr		Staff Salary Sept	C Withington MPC RFU	E	266.47		266.47
6	Tax NI and PAYE Clerks and	06/04/2023		Bank of Scotland Curr		Tax and NI salary Sept	HMRC	E	91.35		91.35
7	Standard office expenses	06/04/2023		Bank of Scotland Curr		Staff Expenses	C Withington MPC RFU	E	16.48		16.48
8	office Expenses	06/04/2023		Bank of Scotland Curr		Staff Expenses Mileage	C Withington MPC RFU	E	12.60		12.60
9	Swing security	06/04/2023		Bank of Scotland Curr		Swing	Amy Taylor	E	70.04		70.04
10	Swing security	06/04/2023		Bank of Scotland Curr		Swing	Kim Gleghorn	E	70.04		70.04
11	Room hire	06/04/2023		Bank of Scotland Curr		Room Hire Feb 2nd	The Madeley Centre	E	28.00		28.00
12	Heath Wood (maint tree repl	06/04/2023		Bank of Scotland Curr		Heathwood Tree work non urg	STS Contractors UK	S	3,690.00	728.00	4,428.00
13	MPC Events_Xmas/Coronatio	06/04/2023		Bank of Scotland Curr		Flags Coronation event	MPC Cllr G White	S	49.90	10.00	59.90
13	MPC Events_Xmas/Coronatio	06/04/2023		Bank of Scotland Curr		Flags Coronation event	MPC Cllr G White	S	23.32	4.66	27.98
13	MPC Events_Xmas/Coronatio	06/04/2023		Bank of Scotland Curr		Flags Coronation event	MPC Cllr G White	S	166.60	33.30	199.90
13	MPC Events_Xmas/Coronatio	06/04/2023		Bank of Scotland Curr		Flags Coronation event	MPC Cllr G White	S	69.96	13.98	83.94
13	MPC Events_Xmas/Coronatio	06/04/2023		Bank of Scotland Curr		Flags Coronation event	MPC Cllr G White	S	69.96	13.98	83.94
13	MPC Events_Xmas/Coronatio	06/04/2023		Bank of Scotland Curr		Flags Coronation event	MPC Cllr G White	S	69.96	13.98	83.94
13	MPC Events_Xmas/Coronatio	06/04/2023		Bank of Scotland Curr		Flags Coronation event	MPC Cllr G White	S	69.96	13.98	83.94
14	Professional Fees Locum	06/04/2023		Bank of Scotland Curr		94 hours Locum for February :	SLCC Enterprise	S	3,713.00	742.60	4,455.60
Total									9,488.34	1,786.62	11,274.96


4/15/23