

Madeley Parish Council

MINUTES OF Madeley Parish COUNCIL Meeting held on Thursday 3rd August 2023 commencing 7.00pm at The Madeley Centre, New Road, Madeley

Present: Councillors J. Stephenson (JS) (Chair), K. Walley (KW) (Vice-Chair), C. Hopkin (CH), M.B. Ruscoe (MBR), J. Whitmore (JW), D. Whitmore (DW), T. Morgan (TM), P. Carnall (PC) S. White (SW), C. Cahill (CC), T. Nicoll (TN), A. Collins (AC) County Councillor P. Northcott (PN).

In attendance: Natalie Lovell (Clerk), 3 Members of the Public (MOP).

61.8/1 Apologies for Absence in accordance with Standing Orders

Council approved apologies from Cllr G. White. Cllr. K. Walley advised she would need to leave before the meeting closed.

62.8/2 Councillors' Declarations of Pecuniary Interest in item on the Agenda

To be disclosed as matters arise.

63.8/3 Disclosures of Personal and Prejudicial Interests from Councillors on matters to be considered at the meeting: None disclosed.

64.8/4 Public Participation

MOP raised a concern regarding the village Post Office opening hours. The Post Office opens from 9.30am until 12.30pm on Tuesdays. The MOP stated that the Post Office provides a vital service to the village and not all members of the community are able to travel to other Post Office branches, therefore longer opening hours would be advantageous. JS explained that the Post Office is a private organisation and he has previously raised this issue with the Post Office who advised that there is not a business case for longer opening hours. JS advised that he would contact the Post Office regarding this issue.

65.8/5 Confirmation of Minutes

JW proposed, MBR seconded, Council **resolved** unanimous to **approve** and for the Chair to sign as a factual record the Minutes of the last **Council Meeting** held on **Thursday 6th July 2023**.

66.8/6 Matters Arising none.

67.8/7 Police Update

Police advised that they had received one anti-social behaviour report, regarding a neighbour noise complaint, which they had passed on to Aspire Housing. Two warrants had been executed resulting in small amounts of cannabis being recovered at both locations. One Public Order incident was currently being investigated regarding an altercation outside the Working Men's Club.

A suspicious male had been reported loitering near the One Stop village shop. Police enquiries revealed the person was providing transport for a care worker.

The fishing Club event had taken place, with refreshments provided by SW and another event was planned for 21st August.

County Councillor P. Northcott arrived.

Police advised that they had issued parking tickets outside Madeley school and that there is an ongoing safety issue regarding vehicles around the school. Police requested consultation regarding any parking restrictions or road reconfiguration which may be made as part of the school extension project. PN advised that he was meeting with the School and would raise these issues at that meeting.

Police advised they would be holding a 'drop in' session in conjunction with Aspire Housing and would advise of dates.

Parish Councillor Simon White arrived.

68.8/8 Financial Update

- a) Council considered the following grant application under the grants programme:
- i) Council considered the grant application received from Just 3 Mums for £500 towards the costs of their fundraising walk in aid of Papyrus. Two representatives of the organisation, including one of the three mums, were present and advised that funding was required in order to provide fuel, accommodation and sundry expenses for the 300 mile walk. The 3 mums will begin their walk in Madeley on 22nd September and finish at the homes of the other two mums in Sandwich, Kent. A similar walk was undertaken in 2021 by 3 dads and raised over £1 million pounds for the charity. Papyrus is a national charity for the prevention of young suicide. One of the mums taking part in the walk received support from Papyrus and has already raised over £15,000 undertaking other fundraising activities. She is supported by her 'mums army' made up of local residents, including 5 from Madeley and the remainder from surrounding parishes. The organisation meets regularly and is currently compiling a constitution and has minutes of all meetings.

The Clerk advised that grant funding rules prohibit the Parish Council making donations to individuals and that a bank account for the organisation would be required in order for the grant application to be approved. The representatives of Just 3 mums confirmed that they would obtain a bank account for the organisation.

JS proposed, CC seconded, Council **resolved** unanimous to award the grant in principle, with details of the organisations bank account and constitution to be submitted to September's Parish Council meeting.

JS committed support on behalf of the Madeley Centre, and personally committed funds and organisational support. CH offered a donation on behalf of Leycett Cricket Club.

PN advised that the County Council Community Fund provides funding of up to £2,500 and advised the organisation to apply for funding, agreeing to £500 funding in principle.

TN requested details of the route and suggested this could be circulated throughout the Parish Council network, in order to obtain further support.

- ii) JS advised he would contact Lea Court Residents Association in order to obtain copies of the required bank statements.
- b) Council considered the quote received from The Tree Brothers for removal of bunting around the village and noted that authorisation of the quote had been given by the Chair, Vice-chair and Clerk due to the availability of the contractor and the need for the removal of the bunting which had been in place for many months.
- c) Council considered the budget update and detailed payments list. SW proposed, TM seconded, Council **resolved** unanimous to approve the payments, receipts and budget update.

69.8/9 Reports from Borough and County Councillors

PN advised that the County Council transformation of Highways project was underway and that the County Council in partnership with JCB had developed a new pot hole pro machine which cut and repaired pot holes quickly and efficiently. One machine per district would be supplied. An additional cabinet member had been appointed to the Highways Committee and the committee was busy tackling outstanding works and scrutinising and revamping contracts for highway repairs. All outstanding works would be undertaken excluding areas where HS2 were due to undertake works. DW raised the issue of potholes on Morningside and PC raised a road safety issue in Furnace Lane.

JW raised the issue of speeding vehicles passing the school crossing at the Meadows School. The Clerk to send information from the speed indicator device to PN. PN to attend the site for an afternoon upon the schools return after the summer break.

The County Council Community Fund for applications up to £2,500 and the Climate Change Fund for applications up to £3,000 were both live. Funding from the Climate Change Fund had supported projects in Madeley providing double glazing and switching lighting to energy efficient LEDs.

The new Chief Executive of the County Council, Mr Pat Flaherty, was also in post.

The County Council had provided £1 million funding for a new service, ICoN (Integrated Co-occurring Needs), which will ensure adults with mental health and substance abuse problems are supported.

70.8/10 Governance

Council considered the Parish response to the first draft Local Plan. A draft response was circulated via email by JS prior to the meeting. Due to Bar Hill being the only site identified in Madeley as a potential development site, the response focused on the conditions to be imposed on any development, such as infrastructure and school and GP spaces. PN urged Councillors to submit individual comments. JS proposed, CH seconded, Council **resolved** unanimous to submit a response as per the email circulated and to limit its comments to the issues affecting Madeley Parish.

71.8/11 Planning Matters

- a) Applications:

- **23/00394/FUL:** The Cottage, Moss Lane. 2 storey side and single storey rear extensions. Council **resolved** not to submit a response.
- **23/00124/PLD:** Land at New Road/Newcastle Road. Installation of CCTV cameras. Council **resolved** not to submit a response.
- **23/00600/FUL:** Glenside, Newcastle Road. Single storey side and rear extensions and detached garage. Council **resolved** not to submit a response.
- **23/00606/FUL:** Land at Station Road, Onneley. Change of use of land to holiday lodge site. (1078 re-submission). Council **resolved** to re-submit the response submitted for the previous application.
- **23/00419/FUL:** Land Near Rowley House, Moss Lane. Erection of environmental efficient 4 bed detached house and detached garage. (Amended plans; originally considered by Parish Council at June 2023 meeting.) Council **resolved** to circulate comments via email for possible submission.

b) Notification of decisions:

- **23/00311/FUL:** 2 Mill House Cottages. Replacement windows: **PERMIT.**
- **23/00402/FUL:** 12 Birches Farm Mews. Replacement windows: **PERMIT.**
- **23/00403/LBC:** 12 Birches Farm Mews. Replacement windows: **PERMIT.**
- **23/00425/FUL:** 2 Beechcroft. Demolish garage and erect single storey side extension: **PERMIT.**

Parish Councillor K. Walley left the meeting.

72.8/12 Committees and Working Groups

a) The Council **resolved** unanimous to make appointments as per the below:

Committees:

- Allotments – P Carnall, T Morgan, A Collins, D Whitmore, J Whitmore, Mrs J Lewis (Co-opted non-councillor)
- Social Media & Communications – J Stephenson, J Whitmore, K Walley, C Cahill, S White, A Collins
- HS2 – C Hopkin, J Stephenson, G White
- S106/Madeley Pool Partnership – C Hopkin, K Walley, J Stephenson, T Morgan, D Whitmore, G White, T Nicoll
- Newsletter – C Hopkin, S White, J Whitmore
- Police Consultative Committee – P Carnall, G White
- Planning – P Carnall, C Hopkin, J Stephenson, K Walley, G White
- Safeguarding – P Carnall, C Hopkin, T Morgan, M B Ruscoe
- Staffing Advisory Group – C Cahill, M B Ruscoe, K Walley, G White
- Young Persons Group – P Carnall, M B Ruscoe, S White, D Whitmore, J Stephenson, T Morgan, C Cahill
- Parish Appearance – P Carnall, G White, D Whitmore, T Morgan, C Cahill
- Events – C Cahill, K Walley, T Morgan, M B Ruscoe, J Stephenson, G White, A Collins, D Whitmore.

b) Representatives to External Bodies:

- Madeley Schools Trust – G White, C Cahill, T Morgan
- Madeley Rural Community Charity – J Stephenson
- Madeley white Stars – T Nicoll, C Cahill
- Newcastle Borough Conservation Area Advisory Committee – G White, S White
- Newcastle Borough Standards Committee – G White
- Newcastle District Parish Councils Association – J Stephenson
- Rural Roundabout – C Hopkinl

Facebook Administrators – J Stephenson, K Walley, C Cahill, J Whitmore, Clerk.

- c) Council resolved unanimous to defer this item to the next Parish Council meeting.

73.8/13 HS2

Parish Councillor G. White to submit a report to Council.

74.8/14 Village Appearance

JW advised that the hedges on Newcastle Road opposite the Meadows? School are obstructing the view of the school crossing lights and require trimming. PN advised to report the issue to County Council Highways Department, who would then contact the land owner.

JW advised that the swan needs to be cleaned and painted and that she would try to begin cleaning shortly.

Clerk to contact Aspire Housing regarding obtaining permission for the new planter since no response had been received from the previous request.

JS, DW and the Clerk to confirm details of replacement grit bins required via email.

DW advised of an increase in litter around the village. SW advised he has litter pickers and green refuse sacks available. JS suggested a community post for litter picking on social media. CC to contact the local Scouts.

75.8/15 Events

- a) The Council **noted** the Carnival expenses report. JS reported that the event was a success and very well received by the local community. JS advised that obtaining more community involvement and community finance should be considered for future events. JS proposed, CC seconded, Council **resolved** unanimous to agree, in principle, 13th July 2024 for the date of next year's Carnival.
- b) Council considered arrangements for Remembrance Day. Council **resolved** unanimous to hold the service at the Madeley Centre on 11th November. Five wreaths to be purchased, two for the Parish Council, one of which to be laid at the war memorial, the other at the Madeley Centre, and one wreath per school. Clerk to liaise with the church and schools to make arrangements.

76.8/16 Development at Baldwins Gate

Council **resolved** unanimous to defer this item to the next Parish Council meeting in the absence of G. White who had been liaising with Planning Officers regarding this issue.

TN advised that the item description should be amended to reflect the issues to be considered.

77.8/17 Borough Council Draft List of Local Planning Validation Requirements

Council considered the Parish Council's response to the Borough Council's draft list of local planning validation requirements. The Council **resolved** unanimous not to submit a comment.

78.8/18 Draft Public Spaces Protection Order

Council considered the Parish Council's response to the Borough Council's draft public spaces protection order. The Council **resolved** unanimous not to submit a comment.

79.8/19 Parish Council Website and Email

Council **resolved** unanimous to defer this item to the next Parish Council meeting and to add TN and PC to the Social Media and Communications Committee.

80.8/20 CCTV

- a) Council **noted** the update provided by the Clerk, who advised that Eon had commenced works to erect the CCTV pole.
- b) The Council considered the contents of the Data Impact Assessment and Parish Council draft CCTV policy. JS proposed, SW seconded, Council **resolved** unanimous to accept the Data Impact Assessment and adopt the Parish Council CCTV policy.

81.8/21 Property Issues

Council **resolved** unanimous to defer this item to the next Parish Council meeting.

82.8/22 Clerk's Update

Council **noted** the contents of the Clerk's update and the further update from the Clerk that a quote had been received for valuation of the playground surfaces and equipment of £35 from the Play Inspection Company.

83.8/23 Equality and Diversity

Councillors were requested to be mindful of the Equality and Diversity Policy and their crime prevention powers for the meeting.

84.8/24 Councillors' Planned Absence

KW and AC provided their apologies for the next Parish Council meeting.

85.8/25 Next Meeting

Council noted the date of the next regular Council meeting would be **Thursday 7th September 2023** commencing at 7pm at the Madeley Centre.

Chair thanked the MOP's for their attendance and participation.

PART B CLOSED Confidential Meeting

86.8/26 Madeley Heath Park

Council considered action to be taken regarding the provision of 'swing security' at Madeley Heath Park. JS proposed, PC seconded, Council **resolved** unanimous for the Clerk to contact the Parish insurers to establish whether the locking of the swings is a requirement of the insurance policy and if not required by insurers no further contract would be issued. The Council further **resolved** to advertise the contract if required by insurers and to undertake interim arrangements.

Meeting closed at 9pm. Chair thanked Councillors for their attendance.