

**SILVERDALE PARISH COUNCIL****MINUTES OF PARISH COUNCIL MEETING held on****Thursday 12<sup>th</sup> September 2019 at Silverdale Library, Silverdale at 6.30pm****Present:**

Chair – Mr H Adamczuk (HA), Mr C Spence (CS), Mrs T Spence (TS), Mrs C Jarrett (CJ), Mr J Wu (JW), Mr A Sutcliffe (AS) – Clerk – Mrs C Withington

The meeting was brought to order at 6.30pm

2 members of public

Ref	Item	Action
143/19	<p><b>Public Participation: Chair</b></p> <p>A member of public noted that there was a covenant in place on the Golf Course which could impact on future development. The Clerk will ask the question of the Chief Executive before the next meeting regarding the Keele Growth Corridor planned for October.</p> <p>The Police are to be asked to take action when there are parked cars on the zig zags outside Pops takeaway, which are usually drivers delivering takeaways. Clerk to write to the shop to ask for their consideration and to copy Cllr Jones into the letter.</p>	<p>Clerk</p> <p>Clerk</p>
144/19	<p><b>To receive apologies (in writing to the Clerk) and to note the casual vacancy if relevant – Mr K Sukumaran</b></p> <p>Noted that following disqualification of Mr J Siery, who had not been in attendance for the last 6 months, a casual vacancy now existed. Clerk to follow due process.</p>	Clerk
145/19	<p><b>To resolve that the minutes of SPC meeting held on 8<sup>th</sup> August 2019 are correct and for the Chair to sign (copy attached) – RESOLVED</b> to approve the minutes as a true and accurate record. The Chair signed them at the meeting.</p>	
146/19	<p><b>To note the Notice of conclusion of the audit - Annual Return for the year ended 31st March 2019 – see attached Appendix A</b> – It was noted that there were no issues raised, and the Clerk was thanked.</p>	
147/19	<p><b>Policing Update</b> – There were no members of the police in attendance</p> <p><b>ASB Update regarding the “A” frame and fencing (and funding options) along Mineral Line to stop entry and exit of illegal motorbikes onto Heritage Park and Silverdale Sidings</b> – It was <b>RESOLVED</b> to approve the quote up to a value of £3750 (funded through reserves and Section 136 funding) in order to progress the two kissing gates. Noted that external contractors would be required to submit risk assessments and full specifications for approval from the Borough Council before appointment. The Clerk will seek an alternative quote.</p>	Clerk
148/19	<p><b>Update on the Silverdale Skate Park consultation (Amelia/Chair)</b></p> <p>The consultation had been a success and a number of funding bids were being progressed through the Locality Action Partnership. Two options had been the basis of the consultation. The use of scooters had come up in addition to these options. The final design could be adjusted to enable a multi-use skate park. So the scheme would be on a like for like basis but allow for scooter use as well as skateboards.</p> <p>It was hoped that it would be installed early next year.</p>	
149/19	<p><b>To consider funding goal posts (approx. cost £500) and installation costs (approx. £400) at Ilkley Place (subject to NBC approval and adoption)</b></p> <p>It was noted that the posts would not include nets, as the Borough Council (land owners) do not allow these. The posts would replace the existing ones which are 7’</p>	

	x 12'. It was agreed to explore funding opportunities with Red Industries and Joint Operations Group over the winter period.	
150/19	<p><b>Mining Monument progress (HLF bid) – Sarah Bonam</b></p> <ol style="list-style-type: none"> <li>Community Engagement activities - Film Night (inc Proud Valley 06.04.20), badges workshop 21st Sept 11am-2pm, St Luke's Church, Daliaen Singers and lantern parade, and other activities</li> </ol> <p>This was noted. It was also agreed to ask Sarah Bonam to contact the Brampton Museum to share the posts on Facebook and AS would ask the Messy Church to consider involvement as well.</p> <ol style="list-style-type: none"> <li><b>To consider approving the quote for the lantern parade at £5275 plus VAT (<del>Letting in the Light</del>) for January/February</b></li> </ol> <p><b>RESOLVED</b> to approve B Arts quote to provide the lantern parade up to a value of £5275 net. The Clerk was asked to inform Sarah regarding some concerns raised regarding the Bethel Church and the LGBT community.</p> <ol style="list-style-type: none"> <li><b>To note delegated authority used to pay any invoices received in between meetings in accordance with the approved amounts- My Name Is Mike x 2 (£900 badges and design) – This was approved.</b></li> <li><b>To receive an update on the current programme for the capital works</b></li> </ol> <p>The Clerk had raised some queries regarding the level of information requested in the tender documentation. This will also need to be run past NBC as the monument owners before issuing.</p>	<p>Clerk AS</p> <p>Clerk</p> <p>Clerk</p>
151/19	<p><b>Arrangements for the Anniversary of The Proud Valley – Chris Spence</b></p> <p>CS reported that Cllr Jones has been in contact with Chris Bryant from the Rhonda Valley to attend the HLF film showing in April next year. Noted that we may need a license from the British Film Industry – CS to investigate. It was also suggested that Nathan Jones could also be invited from Stoke City AFC.</p>	<p>Next agenda</p> <p>CS</p>
152/19	<p><b>Walley's Quarry Landfill Licence Variation: Update following consultation response (Change of Discharge Limit under Environment Agency Licence from 300,000 to 400,000 tonnes per year) Walley's Quarry Licence Variation – Chair Report on objections raised</b></p> <p>Nothing further to report on this. A Liaison meeting is to be held on 19<sup>th</sup> September which CS will attend.</p>	CS
153/19	<p><b>Community Payback Ranger Service- Update on Work List and progress, to consider further action if there has been no progress</b></p> <p>The Clerk reported that Community Payback were finally looking to start on Saturday 14<sup>th</sup> September and had been provided with a list of priority jobs. HA and CS to drop in to see them if needed. CS is to include the google form on the website, once the project is up and running properly.</p>	CS
154/19	<p><b>To approve comments for the following Planning Applications (<a href="#">please click on the link</a> to <a href="#">view</a>):</b></p> <p><b><u>Fell Ash &amp; cut back &amp; pruning of other trees</u></b> 11 Sneyd Terrace Silverdale Newcastle Under Lyme Staffordshire ST5 6JT Ref. No: 19/00641/TCA – No comment</p> <p><b><u>Retention of change of use of premises from commercial to residential</u></b> 20 May Street Newcastle Under Lyme Staffordshire ST5 6LZ Ref. No: 19/00625/COU – No objection.</p> <p><b><u>Prior notification of a single storey rear extension measuring 3.485m in depth, 3.639m maximum height and 2.633m to the eaves</u></b> 2 Silk Court Newcastle Under Lyme Staffordshire ST5 6LF Ref. No: 19/00617/LEXNOT – No objection.</p>	
155/19	<p><b>Update regarding the poster/board of the interpretation board for Silverdale library – RESOLVED</b> to purchase an A1 laminated poster from Keele University Students Union at a cost of £35.</p>	Clerk
156/19	<b>GDPR (standing item)</b>	

	Data breaches/Subject Access requests/Information Security – reminder of responsibilities – Noted. Clerk to circulate the fact sheet provided by the Information Commissioners Office regarding Parish Councillors use of personal email. CS to trial the County Council email system, before all move across to that system. The Clerk will see if it is possible to set up a notification when emails have been received in the mailbox.	Clerk CS
157/19	<b>To consider any grant applications (SPC Grant Programme £1500) -NIL</b>	
158/19	<b>To consider the arrangements for the Parade/Parksite Christmas events – Chris Spence</b> CS to contact Liz Darlington at Aspire regarding seeking funding from the Parish Council to install a Christmas tree and lights at Parksite shops. HA has contacted Peter Piper to see if he will be organizing the event at the top like previously. Clerk to also ask Liz Darlington regarding the bottom end of the Parade. It was noted that £500 was provided to the Elim Church last year for a children’s party which had low numbers. AS suggested that the Churches join up and hold a joint event – AS to contact the Elim for their views.	CS HA Clerk  AS
159/19	<b>To note correspondence received:- See Appendix B</b> <ul style="list-style-type: none"> <li>• Complaint re Litter on the Parade and drug use, and future litter picks – The letter was noted, and it was included on the list of jobs for the Community Payback to litter pick. Other items have been sent to the LAP for action with the relevant agencies. It was noted that there had been unusual activity in the stair well by the flats/Chinese at the Parade and on top of the garages. Clerk to report to the PCSOs. There was also some suspicious activity on the seat at Park Lane by the allotments.</li> <li>- Complaint re about the untidy verges along Park Road – The matter had now been resolved following a cut by Street Scene. Clerk to inform resident. It was noted that the field opposite belonged to Aspire with the play equipment.</li> </ul>	Clerk  Clerk
160/19	<b>Hanging Baskets Parade (removal of dead ones/consideration for artificial ones in future?)</b> It was noted that one shop did not want a basket in future. It was agreed that in future the shop keepers will be asked if they wish to participate and also if they would prefer artificial baskets. The baskets are to be removed once they have finished flowering.	
161/19	<b>To note the Staffs Parish Council Assoc Bulletins received: - See Appendix C – Noted.</b>	
162/19	<b>To receive an update from the Borough Councillors and County Councillor, and Western Communities LAP Chair Mr H Adamczuk</b> HA reported that due to retirement the post of LAP co Ordinator will be vacant, and is not going to be filled. It is a bi monthly meeting of all the agencies such as police, fire, Aspire etc. It was noted that there was no discussion with the Chair or the Council to take the decision, and that there seems to be have been a failure of democratic process. Cllr Rout to be asked to make representations. Also the Clerk to write to the Chief Executive to say that this conflicts with Localism and that other options should be considered such as an apprenticeship etc.	HA/AR Clerk
163/19	<b>To approve and adopt the updated Financial Regulations (Model) 2019 – see Appendix D – RESOLVED</b> to adopt these and to remove the need for the Parish Council to carry out credit checks at Section 5.1 as the banks carry these out. <b>To start to consider a draft budget 2019 (see budget update)- Appendix E-</b> It was suggested that a budget should be allocated to repainting the parish parks, this will be discussed at the next meeting.	Next meeting

**To approve the Payments schedule and note receipts - RESOLVED** to approve the payments as per the attached schedule.

CHQ / BACS NO	PAYMENTS	Gross
bacs 045	Staffs County Council DPO	250.00
bacs 046	C Withington Clerk -Sept Salary and expenses (2 hours extra HLF)	555.68
bacs 047	HMRC Tax and NI Sept	128.20
bacs 048	Staffordshire Pensions Sept	196.01
bacs 049	Sarah Bonham Project manager HLF Aug	600.00
bacs 050	Mike Holdcroft (Design) PAID HLF	500.00
bacs 051	Mike Holdcroft (Badges) PAID HLF	400.00
bacs 052	SLCC Cheshire Branch training pro rata	6.00
bacs 053	Jan Simpson Locum fees August	49.70
bacs 054	Mazars Audit fee	360.00
bacs 055	Stafford BC Hanging baskets	494.40
bacs 056	Mr A Sutcliffe - refund of top soil Hertigate park/Min line	140.00
bacs 057	Kettle and Talbot (excs 2.5 % retention) Miners Wheel	596.10
bacs 058	S Bonham Expenses LITL	259.14
		<b>4535.23</b>

RECEIPTS

**NIL**

The Chairman thanked the Councillors for their attendance and closed the meeting at 20:35

THE NEXT SPC MONTHLY MEETING WILL TAKE PLACE ON  
Thursday 10<sup>th</sup> October 2019 @ 6.30pm Silverdale Library

Future dates include (6.30pm Silverdale Library Thursday): 10th October, 14th November, and 12th December